

STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS

Grimes State Office Building – 400 E.14th St.
Second Floor State Board Room
Des Moines, IA 50319-0147

May 06, 2011

AGENDA
Times are approximate

- 9:30 a.m.** **1. Call to Order**
- 9:35 a.m.** **2. Approve the Agenda (Tab 1)**
- 9:37 a.m.** **3. Consent Agenda**
- Minutes of March 11, 2011 Board Meetings (Tab 2)
 - Adopt Rules [Iowa Administrative Code – Chapter 282 (272)]
 - 1. 282— Amend Chapter 22.3 School Business Official Authorization (Tab 3)
 - 2. 282— Amend Chapter 13.11 Specific Requirements of a Class B License (Tab 4)
- 9:40 a.m.** **4. Professional Practices - Licensee Discipline – Closed Session – Board members only (Tab 15)**
- 10:00 a.m.** **5. Open Session – Results of closed session announced**
- 10:05 a.m.** **6. Communications**
- a. Board Reports
 - b. Public Comment
 - c. Executive Director’s Report
 I-pad demonstration
- 10:25 a.m.** **7. Rules [Iowa Administrative Code – Chapter 282 (272)]**
- a. Notice**
 - 1. 282— Amend Chapter 282— Amend Chapter 12 Fees (Tab 5)
 - 2. 282— Amend Chapter 13.17 Specific requirements for exchange licenses (Tab 6)
 - b. Items for Discussion (Tab 7)**
 - 1. 282 -- Amend IAC 282 Chapter 13.28(12) Mathematics and 13.28(17) Science – Discussion
 - 2. 282— Amend Chapter 22.5(272) Preliminary Professional Career Authorization
 - 3. 282— Amend Chapter 13.9(272) Teacher Intern License

- 11:00 a.m.** **8.** **Waiver (s) (Tab 8)**
1. 11-03 Cory A. McDonald (Tab A)
2. 11-04 Nancy B. Veit (Tab B)
- 11:15 a.m.** **9.** **Reports / Approvals**
1. Review Board Goals (Tab 9)
2. Proposed Board Meeting Dates for FY 12 (Tab 10)
3. June 23-24 Orientation Agenda Review (Tab 11)
4. Legislative Report (Tab 12)
5. Curriculum Exhibit Report (Tab 13)
6. NASDTEC Interstate Agreement (Tab 14)
- 12:15 p.m.** **10.** **Adjournment**
- 12:20 p.m.** **11.** **Lunch for Board Members – Room 3 North**

1 Laura Stevens moved, with a second by Tammy Duehr, that the Board go into closed
2 session for the purposes of discussing whether to initiate licensee disciplinary
3 proceedings and discussing the decision to be rendered in a contested case, pursuant
4 to Iowa Code sections 21.5(1)(d) and 21.5(1)(f). **MOTION CARRIED UNANIMOUSLY.**

5
6 Julio Almanza moved, with a second by Laura Stevens, that in **case number 10-43**,
7 the Board find probable cause to establish a violation of the following provisions of the
8 Code of Professional Conduct and Ethics, 282 IAC 25.3(1)e (3) and (4) and order this
9 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

10
11 Laura Stevens moved, with a second by Tammy Duehr, that in **case number 10-49**,
12 the Board find probable cause to establish a violation of the following provisions of the
13 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) o and order this case set for
14 hearing. Roll call vote: Almanza – yes; Duehr – yes; Glass – yes; Johnson – yes;
15 Ortiz – yes Robinson – no; Smith – yes; Stevens – yes; Trueg – no; Wortmann - yes.
16 **MOTION CARRIED.**

17
18 Oscar Ortiz moved, with a second by Richard Wortmann, that in **case number 10-53**,
19 the Board find probable cause to establish a violation of the following provisions of the
20 Code of Professional Conduct and Ethics, 282 IAC 25.3(1) e (1), 25.3(6) c, 1, 25.3(8) a
21 and b and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

22
23 Tammy Duehr moved, with a second by Laura Stevens, that in **case number 10-62**,
24 the Board find probable cause to establish a violation of the following provisions of the
25 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) m, o, p, 25.3(3)a and order
26 this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

27
28 Oscar Ortiz moved, with a second by Tammy Duehr, that in **case number 10-63**, the
29 Board find that, although one or more of the allegations in the complaint may be
30 substantiated by the witnesses interviewed in the course of the investigation [and/or]
31 the documents gathered in the course of the investigation, and the allegations may
32 constitute a technical violation of the board’s statute or administrative rules; the

1 evidence before the board indicates that adequate steps have been taken to remedy
2 the violation and to ensure that incidents of a similar nature do not occur in the
3 future. The Board will not pursue formal disciplinary action in this matter. **MOTION**
4 **CARRIED UNANIMOUSLY.**

5
6 Julio Almanza moved, with a second by Laura Stevens, that in **case number 10-64**,
7 the Board find probable cause to establish a violation of the following provisions of the
8 Code of Professional Conduct and Ethics, 282 IAC 25.3(1)b(1) and order this case set
9 for hearing. **MOTION CARRIED UNANIMOUSLY.**

10
11 Laura Stevens moved, with a second by Richard Wortmann, that in **case number 10-**
12 **65**, the Board find probable cause to establish a violation of the following provisions of
13 the Code of Professional Conduct and Ethics, 282 IAC 25.3(1) e (3) & (4) and order this
14 case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

15
16 Richard Wortmann moved, with a second by Tammy Duehr, that in **case number 10-**
17 **69**, the Board finds that the evidence gathered in the investigation, including witness
18 statements and the documentary evidence, does not substantiate the allegations in the
19 complaint, and that the Board therefore lacks probable cause to proceed with this
20 matter. **MOTION CARRIED UNANIMOUSLY.**

21
22 Laura Stevens moved, with a second by Julio Almanza, that in **case number 11-01**,
23 the Board find probable cause to establish a violation of the following provisions of the
24 Code of Professional Conduct and Ethics, 282 IAC 25.3(1)e (4) and order this case set
25 for hearing. **MOTION CARRIED UNANIMOUSLY.**

26
27 Tammy Duehr moved, with a second by Laura Stevens, that in **case number 11-03**,
28 the Board find probable cause to establish a violation of the following provisions of the
29 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) b, c & d and order this case
30 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

1 Oscar Ortiz moved, with a second by Richard Wortmann, that in **case number 11-04**,
2 the Board find probable cause to establish a violation of the following provisions of the
3 Code of Professional Conduct and Ethics, 282 IAC 25.3(3)e and 25.3(8)a and order this
4 case set for hearing. Roll call vote: Almanza – recused; Duehr – yes; Glass – yes;
5 Johnson – yes; Ortiz – yes Robinson – yes; Smith – yes; Stevens – yes; Trueg – yes;
6 Wortmann - yes. **MOTION CARRIED.**

7

8 Oscar Ortiz moved, with a second by Richard Wortmann, that in **case number 11-05**,
9 the Board find that, although one or more of the allegations in the complaint may be
10 substantiated by the witnesses interviewed in the course of the investigation [and/or]
11 the documents gathered in the course of the investigation, and the allegations may
12 constitute a technical violation of the board’s statute or administrative rules; the
13 evidence before the board indicates that (1) the alleged violation was an isolated
14 incident and; (2) adequate steps have been taken to remedy the violation and to
15 ensure that incidents of a similar nature do not occur in the future. The Board will not
16 pursue formal disciplinary action in this matter. Roll call vote: Almanza – yes;
17 Duehr – yes; Glass – yes; Johnson – yes; Ortiz – yes Robinson – yes; Smith – yes;
18 Stevens – yes; Trueg – no; Wortmann - yes. **MOTION CARRIED.**

19

20 Tammy Duehr moved, with a second by Oscar Ortiz, that in **case number 11-06**, the
21 Board finds that the evidence gathered in the investigation, including witness
22 statements and the documentary evidence, does not substantiate the allegations in the
23 complaint, and that the Board therefore lacks probable cause to proceed with this
24 matter. **MOTION CARRIED UNANIMOUSLY.**

25

26 Tammy Duehr moved, with a second by Laura Stevens, that in **case number 11-07**,
27 the Board find probable cause to establish a violation of the following provisions of the
28 Code of Professional Conduct and Ethics, 282 IAC 25.3(6) b, c & d and order this case
29 set for hearing. **MOTION CARRIED UNANIMOUSLY.**

30

1 Laura Stevens moved, with a second by Tammy Duehr, that in **case number 11-08**,
2 the Board finds that the evidence gathered in the investigation, including witness
3 statements and the documentary evidence, does not substantiate the allegations in the
4 complaint, and that the Board therefore lacks probable cause to proceed with this
5 matter. **MOTION CARRIED UNANIMOUSLY.**

6 Julio Almanza moved, with a second by Richard Wortmann, that in **case number 11-**
7 **09**, the Board find probable cause to establish a violation of the following provisions of
8 the Code of Professional Conduct and Ethics, 282 IAC 25.3(5)a(5), 25.3(6) m, o, and q,
9 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

10

11 Laura Stevens moved, with a second by Oscar Ortiz, that in **case number 11-10**, the
12 Board find probable cause to establish a violation of the following provisions of the
13 Code of Professional Conduct and Ethics, 282 IAC 25.3(5)a(5), 25.3(6) m, o, and q,
14 and order this case set for hearing. **MOTION CARRIED UNANIMOUSLY.**

15

16 Tammy Duehr moved, with a second by Julio Almanza, that in **case number 10-21**,
17 the Board accept the Respondent's waiver of hearing and agreement to accept a lesser
18 sanction, and issue an order imposing the agreed upon sanction. **MOTION CARRIED**
19 **UNANIMOUSLY.**

20

21 Laura Stevens moved, with a second by Richard Wortmann, that in **case number 10-**
22 **28**, the Board accept the Respondent's waiver of hearing and agreement to accept a
23 lesser sanction, and issue an order imposing the agreed upon sanction. **MOTION**
24 **CARRIED UNANIMOUSLY.**

25

26 Tammy Duehr moved, with a second by Julio Almanza, that in **case number 10-48**,
27 the Board accept the Respondent's waiver of hearing and voluntary surrender and that
28 the Board issue an order permanently revoking the Respondent's license with no
29 possibility of reinstatement. **MOTION CARRIED UNANIMOUSLY.**

30

31 Laura Stevens moved, with a second by Tammy Duehr, to extend the 180-day deadline
32 for issuance of the final decision in **case numbers 10-52 and 10-53**, based upon the

1 extraordinary amount of time needed to schedule the hearing, allow review of the
2 proposed decision, and issue a final decision. **MOTION CARRIED UNANIMOUSLY.**

3
4 Laura Stevens moved, with a second by Tammy Duehr, to extend the 180-day deadline
5 for issuance of the final decision in **case number 10-55**, based upon the extraordinary
6 amount of time needed to schedule the hearing, allow review of the proposed decision,
7 and issue a final decision. Roll call vote: Almanza – recused; Duehr – yes; Glass –
8 yes; Johnson – yes; Ortiz – yes; Robinson – yes; Smith – yes; Stevens – yes; Trueg – yes;
9 Wortmann - yes. **MOTION CARRIED.**

10
11 Laura Stevens moved, with a second by Tammy Duehr, to extend the 180-day deadline
12 for issuance of the final decision in **case number 10-56**, based upon the extraordinary
13 amount of time needed to schedule the hearing, allow review of the proposed decision,
14 and issue a final decision. Almanza – yes; Duehr – yes; Glass – yes; Johnson – yes;
15 Ortiz – yes; Robinson – yes; Smith – yes; Stevens – yes; Trueg – recused; Wortmann -
16 yes. **MOTION CARRIED.**

17
18 Board Reports:

19 Carol Trueg, and all board members, thanked Dr. Robinson for his years of service on
20 the Board. Dr. Robinson’s term ends on April 30, 2011.

21
22 Jason Glass stated that he is thrilled to be part of the Board.

23
24 Public Comment:

25 The following addressed the board regarding their concerns and suggestions regarding
26 Chapter 13.18(4) Professional Core (ethics):

27
28 Joen Rottler Larson, Dean of the College of Education, Ashford University in Clinton,
29 IA. She attended to represent IACTE and is Vice President/President-Elect of this
30 professional association.

31 Suzi Kalsow, Dean of School of Education, Buena Vista University, Storm Lake, IA.
32 Del Shepard, Kaplan University.

1 Jackie Crawford, Chair, Simpson College Teacher Education Program.
2 Note: Chapter 13.18(4) Professional core was removed from the agenda for further
3 discussion/research.

4

5 Executive Director's Report:

6 Dr. Maurer commented regarding the distribution of the board packet. If someone
7 wants to be put on the distribution list to receive the board packet or agenda, they
8 should contact our office. The board packet is sent to those on the list the Monday or
9 Tuesday prior to the board meeting.

10

11 Mike Cavin gave a short demonstration on the use of the iPad which will be given to
12 the Board for the May meeting to view the board packet as opposed to receiving a hard
13 copy. We are still working with DAS regarding the security issue due to the
14 confidential professional practice materials.

15

16 Dr. Maurer reported that the consultants began attending the AEA/Superintendents'
17 meetings.

18

19 The rule regarding the School Business Official Authorization was expected to move
20 forward. The School Business Officials-Report to the State Board of Education and
21 the Board of Educational Examiners was distributed electronically to the Board.

22

23 Beth Myers distributed information regarding a legislative update to the Board as far
24 as the bills moving forward that will impact the Board.

25

26 Rules:

27 The proposed change to Chapter 13.18(4) Professional education core was removed
28 from the agenda.

29

30 Merle Johnson moved, with a second by Carol Trueg, to file under Notice of Intended
31 Action, the proposed change to Chapter 11.39 Denial of application during a pending
32 professional practices case. **MOTION CARRIED UNANIMOUSLY.**

33

1 Items for Discussion:

2 The proposed changes to Chapter 13.27 All Science I. 5-8, Chapter 12 Fees, Chapter
3 13.17 Specific requirements for exchange licenses, Chapter 22.4 Language and
4 Culture Authorization, and Chapter 22.5 Career professional Pre-Intern License
5 Authorization were discussed and will move forward to notice at a future meeting.

6

7 Petitions for Waiver:

8 Merle Johnson moved, with a second by Oscar Ortiz, that in **PFW 11-02**, Brian J.
9 Nelson, the Board deny the Petition for Waiver. Almanza – no; Duehr – no; Glass –
10 no; Johnson – yes; Ortiz – yes Robinson – no; Smith – no; Stevens – no; Trueg – no;
11 Wortmann - yes. **MOTION DENIED.** Bev Smith moved, with a second by Carol Trueg,
12 the Board grant the Petition for Waiver. Almanza – yes; Duehr – yes; Glass – yes;
13 Johnson – no; Ortiz – no; Robinson – yes; Smith – yes; Stevens – yes; Trueg – yes;
14 Wortmann - no. **MOTION CARRIED.**

15

16 Reports/Approvals:

17 The Board was given a draft of an electronic survey we would use to gather data from
18 the field (teachers, principals, superintendents, AEAs). The information gathered
19 would assist us to generate goals for fiscal year 2012. The Board decided to hold on
20 the survey until after the summit and then bring the survey back to the Board in
21 August for further discussion.

22

23 The Board was given an updated Board Meeting Calendar for FY 2011 reflecting the
24 change of the August meeting/retreat from August 12 to August 4-5.

25

26 A draft of the Board Meeting Calendar for FY 2012 was given to the Board. It will be
27 brought back for approval at the May or June meeting.

28

29 An Endorsement Schedule was given to the Board. In the past, endorsements were
30 reviewed/revised on an as-needed basis. From this point forward, endorsements will
31 be reviewed/revised annually and then brought to the Board.

32

1 Dr. Robinson addressed the Board regarding his departure from the Board. This was
2 his last meeting since Dr. Robinson's term ends April 30, 2011, and there will not be
3 an April meeting.

4

5 The meeting was adjourned at 1:10 p.m.

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MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

**RE: 282— Amend Chapter 22.3 (272) School Business Official Authorization -
Adopt**

All requirements set forth in HF 2461 have been met.

The enclosed noticed rules were filed under Notice of Intended Action and published as ARC 9381B on March 11, 2011.

A public hearing was held Wednesday, March 16, 2011, with written comment accepted until 4 p.m. Friday, March 18, 2010.

The proposed rules were available electronically on the Board's website and available through the Administrative Rules Bulletin both electronically and in hard copy.

One individual attended the public hearing. No written comment was received.

I recommend that the proposed rule to Amend Chapter 22.3 (272) School Business Official Authorization be Adopted and Filed with no changes.

EDUCATIONAL EXAMINERS BOARD[282]

Notice of Intended Action

Twenty-five interested persons, a governmental subdivision, an agency or association of 25 or more persons may demand an oral presentation hereon as provided in Iowa Code section 17A.4(1)“b.”

Notice is also given to the public that the Administrative Rules Review Committee may, on its own motion or on written request by any individual or group, review this proposed action under section 17A.8(6) at a regular or special meeting where the public or interested persons may be heard.

Pursuant to the authority of Iowa Code section 272.2, the Board of Educational Examiners hereby gives Notice of Intended Action to amend Chapter 22, “Authorizations,” Iowa Administrative Code.

2010 Iowa Acts, House File 2461, requires the Board to establish a new authorization for school business officials. The amendments proposed herein are intended to meet the new statutory requirements.

A waiver provision is not included. The Board has adopted a uniform waiver rule.

Any interested party or persons may present their views either orally or in writing at the public hearing that will be held Wednesday, March 16, 2011, at 1 p.m. in Room 3 Southwest, Third Floor, Grimes State Office Building, East 14th Street and Grand Avenue, Des Moines, Iowa.

At the hearing, persons will be asked to give their names and addresses for the record and to confine their remarks to the subject of the proposed amendments. Persons who wish to make oral presentations at the public hearing may contact the Executive Director, Board of Educational Examiners, Grimes State Office Building, East 14th Street and Grand Avenue, Des Moines, Iowa 50319-0147, or at (515)281-5849, prior to the date of the public hearing.

Any person who intends to attend the public hearing and requires special accommodations for specific needs, such as a sign language interpreter, should contact the office of the Executive Director at (515)281-5849.

Any interested person may make written comments or suggestions on the proposed amendments before 4 p.m. on Friday, March 18, 2011. Written comments and suggestions should be addressed to Kim Cunningham, Board Secretary, Board of Educational Examiners, at the above address, or sent by E-mail to kim.cunningham@iowa.gov, or by fax to (515)281-7669.

These amendments are intended to implement Iowa Code section 272.31.

The following amendments are proposed.

ITEM 1. Renumber rule ~~282—22.3(272)~~ as ~~282—22.4(272)~~.

ITEM 2. Adopt the following new rule ~~282—22.3(272)~~:

~~282—22.3(272)~~ School business official authorization.

22.3(1) Application for authorization. Effective July 1, 2012, a person who is interested in a school business official authorization will be required to apply for an authorization.

22.3(2) Responsibilities. A school business official authorization allows an individual to perform, supervise, and be responsible for the overall financial operation of a local school district.

22.3(3) Application process. Any person interested in the school business official authorization shall submit records of credit to the board of educational examiners for an evaluation in terms of the required courses or contact hours. Application materials are available from the office of the board of educational examiners, online at <http://www.boee.iowa.gov/>, or from institutions or agencies offering approved courses or contact hours.

22.3(4) Specific requirements for an initial school business official authorization. Applicants for an initial school business official authorization shall have completed the following requirements:

a. Education. Applicants must have a minimum of an associate’s degree in business or accounting or 60 semester hours of coursework in business or accounting of which 9 semester hours must be in accounting.

If the applicant has not completed 9 semester hours in accounting but has 6 or more semester hours in accounting, the applicant may be issued a temporary school business official authorization valid for one year.

(1) A temporary initial school business official authorization may be issued if requested by the district. A district administrator may file a written request with the executive director for an exception to the minimum content requirements on the basis of documented need and benefit to the district. The executive director will review the request and provide a written decision either approving or denying the request.

(2) If the 9 semester hours of accounting are not completed within the time allowed, the applicant will not be eligible for the initial school business official authorization.

(3) If the applicant received a temporary school business authorization, then the initial school business authorization shall not exceed one year.

b. Minimum age. Applicants must have attained a minimum age of 18 years.

c. Iowa division of criminal investigation background check. Applicants must have successfully completed an Iowa division of criminal investigation background check. The background check fee will be assessed to the applicant.

d. National criminal history background check. Applicants must have successfully completed a national criminal history background check. The background check fee will be assessed to the applicant.

22.3(5) Specific requirements for a standard school business official authorization.

a. A standard school business official authorization will be valid for three years and may be issued to an applicant who meets the requirements set forth in subrules 22.3(3) to 22.3(5).

b. Requirements.

(1) Applicants must complete 9 semester hours or the equivalent (1 semester hour is equivalent to 15 contact hours) in an approved program in the following areas/competencies:

1. Accounting (GAAP) concepts: fund accounting, account codes, Uniform Financial Accounting.

2. Accounting cycles: budgets, payroll/benefits, purchasing/inventory, cash, receipts, disbursements, financial reporting, investments.

3. Technology: management of accounting systems, proficiency in understanding and use of systems technology and related programs.

4. Regulatory: Uniform Administrative Procedures Manual, school policies and procedures, administrative procedures, public records law, records management, school law, employment law, construction and bidding law.

5. Personal skills: effective communication and interpersonal skills, ethical conduct, information management, ability to analyze and evaluate, ability to recognize and safeguard confidential information, and accurate and timely performance.

(2) Applicants shall demonstrate completion of or competency in the following:

1. A board of educational examiners ethics program.

2. A mentoring program as described in 281—Chapter 81.

3. The promotion of the value of the school business official's fiduciary responsibility to the taxpayer.

22.3(6) Validity.

a. The initial school business official authorization shall be valid for two years from the date of employment.

b. The standard school business official authorization shall be valid for three years, and it shall expire three years from the date of issuance on the last day of the practitioner's birth month.

22.3(7) Renewal. The authorization may be renewed upon application and verification of successful completion of:

a. Renewal activities.

(1) In addition to the child and dependent adult abuse mandatory reporter training listed below, the applicant for renewal must complete 4 semester hours of credit or the equivalent contact hours (1

semester hour is equivalent to 15 contact hours) within three years, with a minimum of 1 semester hour or its equivalent completed in each year of the authorization.

(2) Failure to complete requirements for renewal in each calendar year will require petition for waiver from the board. The applicant must petition the board for waiver of the annual requirement.

b. Child and dependent adult abuse mandatory reporter training. Every renewal applicant must submit documentation of completion of the child and dependent adult abuse mandatory reporter training approved by the state abuse education review panel. A waiver of this requirement may apply under any of the following appropriately documented conditions:

(1) The person is engaged in active duty in the military service of this state or of the United States.

(2) The application of this requirement would impose an undue hardship on the person for whom the waiver is requested.

(3) The person is practicing in a licensed profession outside this state.

(4) The person is otherwise subject to circumstances that would preclude the person from satisfying the approved child and dependent adult abuse mandatory reporter training in this state.

(5) The person has previously renewed a license or another authorization issued by the board of educational examiners and, at that time, reported the completion, within the past five years, of child and dependent adult abuse mandatory reporter training approved by the state abuse education review panel.

22.3(8) *Revocation and suspension.* Criteria of professional practice and rules of the board of educational examiners shall be applicable to the holders of the school business official authorization.

22.3(9) *Approval of courses.* Each institution of higher education, private college or university, merged area school or area education agency and professional organization that wishes to offer the semester credit hours or contact hours for the school business official authorization must submit course descriptions for each offering to the board of educational examiners for approval. After initial approval, any changes by agencies or institutions in course offerings shall be filed with the board of educational examiners.

March 16, 2011 Rules Hearing
Grimes State Office Bldg., Conference Rm. 3SW

Beth Myers:

It is 1:00 p.m. on Wednesday, March 16, 2011. It is the appointed time for the public hearing on the rules filed under Notice of Intended Action ARC 9381B and 9382B, published on February 23, 2011, in the Iowa Administrative Bulletin. The proposed amendment(s) are for rules 22.3 and 13.11(1).

And then, I'll just have you state your name and if you have any comments that you wish to make you can go ahead and do that then.

Kurt Subra:

I am Kurt Subra. I am Chief Financial Officer for the West Des Community School District and currently serving as President for Iowa Association of School Business Officials and appreciative of the process today and supportive of the standards as they have been developed and the rules. And, that's all I have.

Beth Myers:

Okay. Great. And, I am going to end the recording now because at this time no one else is present.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

**RE: 282— Amend Chapter 13.11 Specific requirements for a Class B license -
Adopt**

This addition is intended to clarify what a “valid license” an individual must hold in order for a Class B License to be issued. Class B licenses may not be issued to individuals holding a Substitute, Statement of Professional Recognition, Career and Technical, Behind the Wheel, Intern License, Authorization, or Certificate.

The enclosed noticed rules were filed under Notice of Intended Action and published as ARC 9382B on March 11, 2011.

A public hearing was held Wednesday, March 16, 2011, with written comment accepted until 4 p.m., Friday, March 18, 2010.

The proposed rules were available electronically on the Board’s website and available through the Administrative Rules Bulletin both electronically and in hard copy.

No one attended the public hearing. No written comment was received

I recommend that the proposed rule to Amend Chapter 13.11(272) Specific requirements for a Class B license be Adopted and Filed with no changes.

EDUCATIONAL EXAMINERS BOARD[282]

Notice of Intended Action

Twenty-five interested persons, a governmental subdivision, an agency or association of 25 or more persons may demand an oral presentation hereon as provided in Iowa Code section 17A.4(1)“b.”

Notice is also given to the public that the Administrative Rules Review Committee may, on its own motion or on written request by any individual or group, review this proposed action under section 17A.8(6) at a regular or special meeting where the public or interested persons may be heard.

Pursuant to the authority of Iowa Code section 272.2, the Board of Educational Examiners hereby gives Notice of Intended Action to amend Chapter 13, “Issuance of Teacher Licenses and Endorsements,” Iowa Administrative Code.

This amendment is intended to clarify what constitutes a valid license for an individual seeking a Class B license. Class B licenses may not be issued to individuals who hold a substitute license or authorization, a statement of professional recognition, a career and technical license or endorsement, a behind-the-wheel authorization, or an intern license.

A waiver provision is not included. The Board has adopted a uniform waiver rule.

Any interested party or persons may present their views either orally or in writing at the public hearing that will be held Wednesday, March 16, 2011, at 1 p.m. in Room 3 Southwest, Third Floor, Grimes State Office Building, East 14th Street and Grand Avenue, Des Moines, Iowa.

At the hearing, persons will be asked to give their names and addresses for the record and to confine their remarks to the subject of the proposed amendment. Persons who wish to make oral presentations at the public hearing may contact the Executive Director, Board of Educational Examiners, Grimes State Office Building, East 14th Street and Grand Avenue, Des Moines, Iowa 50319-0147, or at (515)281-5849, prior to the date of the public hearing.

Any person who intends to attend the public hearing and requires special accommodations for specific needs, such as a sign language interpreter, should contact the office of the Executive Director at (515)281-5849.

Any interested person may make written comments or suggestions on the proposed amendment before 4 p.m. on Friday, March 18, 2011. Written comments and suggestions should be addressed to Kim Cunningham, Board Secretary, Board of Educational Examiners, at the above address, or sent by E-mail to kim.cunningham@iowa.gov, or by fax to (515)281-7669.

This amendment is intended to implement Iowa Code chapter 272.

The following amendment is proposed.

Amend subrule 13.11(1) as follows:

13.11(1) *Endorsement in progress.* The individual has a valid initial, standard, master educator, permanent professional, Class A (one-year extension of an initial, standard, or master educator), exchange, or professional service license and one or more endorsements but is seeking to obtain some other endorsement. A Class B license may be issued if requested by an employer and if the individual seeking to obtain some other endorsement has completed at least two-thirds of the requirements, or one-half of the content requirements in a state-designated shortage area, leading to completion of all requirements for the endorsement. A Class B license may not be issued for the driver’s education endorsement.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Amend IAC 282 Chapter 12 Fees - Notice

When the Board created the Professional Service license we did not address the fee chapter. This rule will address that issue.

12.1 Issuance of licenses and statements of professional recognition

19. Professional Service license shall be \$85

12.2 Fees for the renewal of licenses

20. The renewal of the professional service license shall be \$85.

I recommend that the proposed rule to Amend Chapter 12 Fees be filed under Notice of Intended Action.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Amend IAC 282 Chapter 13.17 (272) Specific requirements for exchange licenses - Notice

The proposed amendment will address those out-of-state applicants that cannot receive the license in a timely manner. This will permit the applicant a full year to produce the out-of-state license; however, we will verify that the license is being processed before the Class A license is issued.

282—13.17(272) Specific requirements for exchange licenses. An applicant seeking Iowa licensure who completes the teacher preparation program from a recognized non-Iowa institution shall verify the requirements of subrules 13.18(4) and 13.18(5) through traditional course-based preparation program and transcript review. A recognized non-Iowa teacher preparation institution is one that is state-approved and is accredited by the regional accrediting agency for the territory in which the institution is located. Applicants for nontraditional exchange licenses are not required to have received their preparation through regionally approved teacher education programs.

13.17(1) One-year teacher exchange license.

a. For an applicant applying under 13.3(2), a one-year nonrenewable exchange license may be issued to the applicant under the following conditions:

- (1) The applicant has completed a state-approved, regionally accredited teacher education program; and Ch 13, p.8 Educational Examiners[282] IAC 11/3/10
- (2) The applicant has the recommendation for the specific license and endorsement(s) from the designated recommending official at the recognized non-Iowa institution where the preparation was completed; and
- (3) The applicant holds and submits a copy of a valid regular certificate or license in the state in which the preparation was completed or in which the applicant is currently teaching, exclusive of a temporary, emergency or substitute license or certificate; if the applicant does not have a valid and current out of state license or has applied and is waiting for their valid and current out of state license, a regional exchange license may be issued and the valid and current out of state license will be listed as a deficiency; and
- (4) If the applicant has fewer than three years of teaching experience or is being recommended for a K-6 elementary education endorsement, the applicant must verify successful completion of mandated tests in the state in which the applicant is currently licensed; and
- (5) Each exchange license shall be limited to the area(s) and level(s) of instruction as determined by an analysis of the application, the transcripts and the license or certificate held in the state in which the basic preparation for licensure was completed or of the application and the credential evaluation report. The applicant must have completed at least 75 percent of the endorsement requirements through a two or four-year institution in order for the endorsement to be included on the exchange license; and

(6) The applicant is not subject to any pending disciplinary proceedings in any state or country;
and

(7) The applicant complies with all requirements with regard to application processes and payment of licensure fees.

b. After the term of the exchange license has expired, the applicant may apply to be fully licensed if the applicant has completed all requirements and is eligible for full licensure.

c. This license shall not be converted or extended unless a valid and current out of state license is presented to remove the deficiency for a valid and current out of state license.

I recommend that the proposed rule to Amend Chapter 13.77 (272) Specific requirements for exchange licenses be filed under Notice of Intended Action.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Amend IAC 282 Chapter 13.28(12) Mathematics and 13.28(17) Science - Discussion

Summary of the Math Physics Endorsement Advisory Committee Meeting

Attendees:

Susan Fischer, Licensure Consultant, BOEE (State employee)
Dr. Mary Lou Nosco, Licensure Consultant, BOEE (State employee)
Judith Spitzli, Math Consultant, DE (State employee)
Yvette McCulley, Science Consultant, DE (State employee)
Brad Benton, Math Teacher, Manning Community School District
Dr. Barbara Adams, K-12 Math Coordinator, Des Moines Public Schools
Randall Smith, District Chair of Math and Engineering, DMACC Ankeny Campus
Mark Hey, Physics Teacher, Ankeny Community School District
Dr. Vicky Poole, Principal, West Des Moines School District
Dr. Jeff Morgan, Physics Department, University of Northern Iowa

Outcomes:

To move from Math to Physics the group recommended:

- 12 credits of physics to include coursework in mechanics, electricity, and magnetism.
- A methods class which includes inquiry based instruction, resource management, and lab safety.

To move from a Physics or All Science to Math the group recommended:

- Completion of 17 semester hours of mathematics to include a geometry course, a two course sequence in calculus, a probability and statistics course and coursework in discrete mathematics.
- The group did not feel that they needed to define the requirements that would be contained in the methods class.

Additionally, the committee saw a link between chemistry and physics and felt that someone with a chemistry endorsement should be able to add the endorsement with just 12 credits in physics.

Draft of rules:

282--13.28(12) Mathematics.

a. K-8. Completion of 24 semester hours in mathematics to include coursework in algebra, geometry, number theory, measurement, computer programming, and probability and statistics.

b. 5-12.

- (1) Completion of 24 semester hours in mathematics to include a linear algebra or an abstract (modern) algebra course, a geometry course, a two course sequence in calculus, a computer programming course, a probability and statistics course, and coursework in discrete mathematics.
- (2) For holders of the Physics 5-12 or All Science 9-12 endorsements: Completion of 17 semester hours in mathematics to include a geometry course, a two course sequence in calculus, a probability and statistics course, and coursework in discrete mathematics.

13.28(17) Science

g. *Physics.* 5-12.

- (1) Completion of twenty-four semester hours in physics or thirty semester hours in the broad area of science to include fifteen semester hours in physics.
- (2) For holders of the Mathematics 5-12 endorsement:
 - a. Completion of 12 credits of physics to include coursework in mechanics, electricity, and magnetism.
 - b. A methods class that includes inquiry based instruction, resource management, and lab safety.
- (3) For holders of the Chemistry 5-12 endorsement: Completion of 12 credits of physics to include coursework in mechanics, electricity, and magnetism.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Amend IAC 282 Chapter 22.5(272) Preliminary Professional Career Authorization - Discussion

The following rule is being proposed to address the Board's flexibility goal. At the last meeting a rule was presented that you supported but when presented to a constituent group concerns were expressed that needed to be addressed. Therefore, due to the number of issues and options that need to be discussed by the Board, I am resubmitting the rule as a discussion item.

Two options for the Board to consider for the professional career authorization:

Option #1:

This authorization is a hybrid between the career and technical license and the original intent of the teacher intern program. This authorization would allow content experts with work experience to teach that content in select circumstances. The applicant will have specific work experience in the content to be taught and will be selected by the school district. The course work, which is similar to the course work required for the career and technical license, will be completed during the 3 year term of the authorization. This course work may be offered by teacher preparation institutions, community colleges or area education agencies. This authorization does not allow any teaching outside of the content area listed. The person may not add any other endorsements unless the person has work experience and content in that area. This is aligned with the career and technical license for which endorsements may not be added unless there is experience in that field. Once the individual has completed all of the requirements, the person would obtain a professional career authorization which may not be converted to a regular teaching license.

Option#2:

This authorization will allow a career changer to begin teaching while completing a teacher preparation program or a teacher intern program in unique circumstances. The applicant will have specific work experience in the content to be taught and will be selected by the school district. The person will complete the professional educational core requirements of an approved teacher preparation program most likely at night, on the

weekends or online. The person may choose to complete the teacher intern program instead of the traditional teacher preparation program. The institutions would determine the program of study the individual must complete but the student teaching or internship are waived on the basis of three years of teaching experience during the term of the authorization. Once the person has completed the course requirements, has completed the mentor and induction program and has three years of successful teaching experience, the person will convert the authorization to a standard teaching license.

282-22.5(272) Preliminary Professional Career Authorization.

22.5(1) Authorization. The preliminary professional career authorization is provided to noneducators entering the education profession to teach in one of the approved content areas in grades 9-12.

22.5(2) Application process. Any person interested in the preliminary professional career authorization shall submit the application to the board of educational examiners for an evaluation. Application materials are available from the office of the board of educational examiners, online at <http://www.boee.iowa.gov/>

22.5(3) Requirements.

- a. The applicant has completed a baccalaureate degree from a regionally accredited institution with a minimum cumulative grade point average of 2.5 on a 4.0 scale.
- b. The applicant has at least five years of post-baccalaureate work experience in the content areas to be taught.
- c. The applicant meets the subject matter course work requirements for the secondary teaching endorsement of science, math, music or foreign language or is a native speaker of a foreign language.
- d. Iowa division of criminal investigation background check. Applicants must have successfully completed an Iowa division of criminal investigation background check. The background check fee will be assessed to the applicant.
- e. National criminal history background check. Applicants must have successfully completed a national criminal history background check. The background check fee will be assessed to the applicant.
- f. The applicant must have the recommendation from a school district administrator verifying that the school district wishes to hire the applicant. The school district administrator must verify a diligent search was completed to hire a fully licensed teacher for this position.
- g. During the term of the authorization, the applicant must complete Board approved training in the following:
 - (1) Methods and techniques of teaching. Develop skills to use a variety of learning strategies that encourage students' development of critical thinking, problem solving, and performance skills.
 - (2) Curriculum development. Develop an understanding of how students differ in their approaches to learning and create learning opportunities that are equitable and adaptable to diverse learners.
 - (3) Measurement and evaluation of programs and students. Develop skills to use a variety of authentic assessments to measure student progress.

(4)Classroom management. Develop an understanding of individual and group motivation and behavior which creates a learning environment that encourages positive social interactions, active engagement in learning, and self-motivation.

(5)Code of ethics. Develop an understanding of how to foster relationships with parents, school colleagues, and organizations in the larger community to support student's learning and development and become aware of the Board's rules of Professional Practice and Code of Ethics.

(6)Diversity training for educators. Develop understanding and sensitivity of the values, beliefs, lifestyles and attitudes of individuals and the diverse groups found in a pluralistic society including preparation that contributes to the education of individuals with disabilities and the gifted and talented.

h. The applicant must be assigned a mentor by the hiring school district. The mentor must have four years of teaching experience in a related subject area.

i. *Approved content areas.* The authorization is provided for teaching in the following approved areas:

(1)foreign language. This area requires 24 semester hours of credit in the foreign language and proficiency in conversation and composition in the foreign language as demonstrated through the Board approved secondary content test for the foreign language in conversation and composition. The cut score may not be waived by the Board.

(2)foreign language. If the applicant is a native speaker of a foreign language, the applicant must demonstrate proficiency in conversation and composition in the foreign language as demonstrated through the Board approved secondary content test for the foreign language in conversation and composition. The cut score may not be waived by the Board.

(3)math. This area requires 24 semester hours in math to include calculus and probability and statistics and proficiency in math as demonstrated through the Board approved secondary content test for math. The cut score may not be waived by the Board.

(4)chemistry. This area requires 30 semester hours in science to include 15 semester hours of credit in chemistry and proficiency in chemistry as demonstrated through the Board approved secondary content test for chemistry. The cut score may not be waived by the Board.

(5)physics. This area requires 30 semester hours in science to include 15 semester hours of credit in physics and proficiency in physics as demonstrated through the Board approved secondary content test for physics. The cut score may not be waived by the Board.

(6)biology. This area requires 30 semester hours in science to include 15 semester hours of credit in biology and proficiency in biology as demonstrated through the Board approved secondary content test for biology. The cut score may not be waived by the Board.

(7)music. This area requires 24 semester hours in music to include music theory and proficiency in music as demonstrated through the Board approved secondary content test for music. The cut score may not be waived by the Board.

22.5(4)Validity. This authorization is valid for three years. No Class B licenses may be issued to applicants holding the preliminary professional career authorization. No

additional endorsement areas may be added unless the requirements in 25.5(3)b and i are met.

22.5(5) Renewal. The authorization is nonrenewable.

22.5(6) Conversion. The preliminary professional career authorization may be converted to professional career authorization. The applicant must provide official transcripts verifying the completion of the course work required in 22.5(3)g.

22.5(6) Revocation and suspension. Criteria of professional practice and rules of the board of educational examiners shall be applicable to the holders of the preliminary professional career authorization. A complaint may be filed against the teacher and administrator of a school district that hires this applicant to teach without the valid authorization.

22.5(7) Approval of courses. Each institution of higher education, private college or university, community college or area education agency wishing to offer the training for the preliminary professional career authorization must submit course descriptions for each offering to the board of educational examiners for approval. After initial approval, any changes by agencies or institutions in course offerings shall be filed with the board of educational examiners.

282-22.5(272) Preliminary Professional Career Authorization.

22.5(1) Authorization. The preliminary professional career authorization is provided to noneducators entering the education profession to teach in one of the approved content areas in grades 9-12.

22.5(2) Application process. Any person interested in the preliminary professional career authorization shall submit the application to the board of educational examiners for an evaluation. Application materials are available from the office of the board of educational examiners, online at <http://www.boee.iowa.gov/>

22.5(3) Requirements.

- a. The applicant has completed a baccalaureate degree from a regionally accredited institution with a minimum cumulative grade point average of 2.5 on a 4.0 scale.
- b. The applicant has at least five years of post-baccalaureate work experience in the content areas to be taught.
- c. The applicant meets the subject matter course work requirements for the secondary teaching endorsement of science, math, music or foreign language.
- d. Iowa division of criminal investigation background check. Applicants must have successfully completed an Iowa division of criminal investigation background check. The background check fee will be assessed to the applicant.
- e. National criminal history background check. Applicants must have successfully completed a national criminal history background check. The background check fee will be assessed to the applicant.
- f. The applicant must have the recommendation from a school district administrator verifying that the school district wishes to hire the applicant. The school district administrator must verify a diligent search was completed to hire a fully licensed teacher for this position.

g. To be eligible for the authorization, the applicant must identify with a teacher preparation institution and provide a program of study from that institution. During the term of the authorization, the applicant must complete the approved professional educational core requirements or identify with a teacher intern program and complete the teacher intern requirements. Three years of teaching experience during the term of the preliminary professional career authorization will be accepted in lieu of student teaching or the internship.

h. The applicant must be assigned a mentor by the hiring school district. The mentor must have four years of teaching experience in a related subject area.

i. *Approved content areas.* The authorization is provided for teaching in the following approved areas:

(1)foreign language. This area requires 24 semester hours of credit in the foreign language and proficiency in conversation and composition in the foreign language as demonstrated through the Board approved secondary content test for the foreign language in conversation and composition. The cut score may not be waived by the Board.

(2)math. This area requires 24 semester hours in math to include calculus and probability and statistics and proficiency in math as demonstrated through the Board approved secondary content test for math. The cut score may not be waived by the Board.

(3)chemistry. This area requires 30 semester hours in science to include 15 semester hours of credit in chemistry and proficiency in chemistry as demonstrated through the Board approved secondary content test for chemistry. The cut score may not be waived by the Board.

(4)physics. This area requires 30 semester hours in science to include 15 semester hours of credit in physics and proficiency in physics as demonstrated through the Board approved secondary content test for physics. The cut score may not be waived by the Board.

(5)biology. This area requires 30 semester hours in science to include 15 semester hours of credit in biology and proficiency in biology as demonstrated through the Board approved secondary content test for biology. The cut score may not be waived by the Board.

(6)music. This area requires 24 semester hours in music to include music theory and proficiency in music as demonstrated through the Board approved secondary content test for music. The cut score may not be waived by the Board.

22.5(4) *Validity.* This authorization is valid for three years. No Class B licenses may be issued to applicants holding the preliminary professional career authorization.

22.5(5). *Renewal.* The authorization is nonrenewable. An extension may be granted if the recommending official of the teacher preparation program or the teacher intern program stipulates extenuating circumstances as to why the requirements were not completed.

22.5(6) *Conversion.* The preliminary professional career authorization may be converted to standard teaching license. The applicant must provide official transcripts verifying the completion of the course work required in 22.5(3)g. In addition, the applicant must provide verification of two years of successful teaching experience, completion of the mentor and induction program and meeting the Iowa teaching standards.

22.5(6) *Revocation and suspension.* Criteria of professional practice and rules of the board of educational examiners shall be applicable to the holders of the preliminary professional career authorization. A complaint may be filed against the teacher and administrator of a school district that hires this applicant to teach without the valid authorization.

22.5(7) *Approval of courses.* Each institution of higher education, private college or university that offers a teacher preparation program approved by the state board of education may offer the course work. Each institution of higher education, private college or university that offers a teacher intern program approved by the state board of education may offer the course work. Each non-Iowa institution wishing to offer the course work must submit course descriptions for each offering to the board of educational examiners for approval. After initial approval, any changes by agencies or institutions in course offerings shall be filed with the board of educational examiners.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Amend IAC 282 Chapter 13.9 Teacher Intern License - Discussion

Over the past meetings we have discussed options to the intern license when the prospective intern is unable to secure an intern position. The following option has been developed to address this issue.

282—13.9(272) Teacher intern license.

13.9(1) Authorization. The teacher intern is authorized to teach in grades 7 to 12. The teacher intern is authorized to substitute teach in grades 7 to 12 during the internship year if an internship is not available.

13.9(7) Requirements to obtain the initial license if the teacher intern does not complete the internship year. An initial license shall be issued upon application provided that the teacher intern has met one of the following options:

Option #1:

- a. Successful completion of the coursework and competencies in the teacher intern program approved by the state board of education and
- b. Verification by a college or university that the teacher intern successfully completed the college's or university's state-approved student teaching requirements and
- c. Recommendation by a college or university offering an approved teacher intern program that the individual is eligible for an initial license.

Option #2

- a. Successful completion of the course work and competencies in the teacher intern program approved by the state board of education and
- b. Verification by the approved teacher intern program that the teacher intern successfully completed 40 days of paid substitute teaching of which at least 60% of the time is recommended to be in the intern's endorsement area and
- c. Verification by the teacher intern program that the teacher intern successfully completed 40 days of co-teaching and
- d. Recommendation by the approved teacher intern program that the individual is eligible for an initial license.

Petition for Waiver

Name: Cory McDonald

Folder # 330353. Holds a standard teaching license with endorsements for American history and world history. Held a Class B license for American government issued August 3, 2007. Received extension of Class B license for American government valid until June 30, 2011.

Reason for Waiver: Has not completed fifteen semester hours of credit for the American government endorsement.

Rule Citation:

13.28(18) *Social sciences.*

a. American government. 5-12. Completion of 24 semester hours in American government or 30 semester hours in the broad area of social sciences to include 15 semester hours in American government.

Rationale: Mr. McDonald has been teaching American government classes and wishes to have the Board waive the requirement for completion of additional course work due to his experience teaching government and the difficulty in finding the required courses. He completed "The American Presidency" at Wartburg College for 3 semester hours of credit in 1998. He taught government for 4 years at Tripoli. He taught civics at Waverly Shell Rock Middle School for 3 years.

Hardship: Mr. McDonald signed up for an online government course through the University of Iowa but did not complete it. He then enrolled in a course at Hawkeye Community College but was not able to complete it.

Prejudice to Others: Mr. McDonald does not see any prejudice to others if the waiver is granted.

Public Health: Mr. McDonald indicates there would be no negative effect on the public health, safety and welfare if the waiver is granted.

Decision: Should the Board allow the waiver on the basis of Mr. McDonald's experience?

Staff Recommendation: Deny the waiver.

Rationale: Mr. McDonald first inquired about the American government endorsement requirements in 1998. See the documents from the Board

regarding his eligibility for the Class B license. He did not follow through on obtaining the Class B license in 1998 when he was teaching American government. Mr. McDonald has completed one class in American government in the past 13 years. He enrolls for course work but does not complete the course work. Mr. McDonald indicates he cannot find online course work but there is a multitude of online course work available.

Hardship: Mr. McDonald cites his busy coaching schedule prevents him from completing courses on campus but he did not complete either online course for which he registered. Mr. McDonald has not indicated why he is not able to complete this course work.

Prejudice to Others: Waiving the twelve semester hours of course work would be a bad precedent to set. Mr. McDonald has only completed one three semester hour class in American government. He has not been making an effort to complete the requirements.

Public Health: The students deserve an instructor who is well versed in the subject area.

Petition for Waiver

Name: Nancy Veit

License: Folder # 136953

Holds a standard license in secondary social studies valid until 2013. Obtained a Class B two year conditional license in 2004 for elementary art and extensions from 2007-present.

Reason for Waiver: Applied for the Class B license after serving as a long term substitute in art. The position was eliminated so she stopped taking the art course work. When she was rehired, she applied for an extension. She continues to complete art course work but has not met the requirements for the full endorsement.

Rationale: Ms. Veit would like to follow through on her commitment to her students by continuing to teach elementary art.

Rule Citation: 282—13.14

Specific requirements for a Class E license.

A nonrenewable license valid for one year may be issued to an individual as follows:

13.14(1)Expired license.

Based on an expired Class A, Class B, or teacher exchange license, the holder of the expired license shall be eligible to receive a Class E license upon application and submission of all required materials.

13.14(2)Application.

The application process will require transcripts of coursework completed during the term of the expired license, a program of study indicating the coursework necessary to obtain full licensure, and registration for coursework to be completed during the term of the Class E license. The Class E license will be denied if the applicant has not completed any coursework during the term of the Class A or Class B license unless extenuating circumstances are verified.

Hardship: Ms. Veit does not list a hardship but indicates she stops taking classes when she feels her half time position is in jeopardy. She assumed her part time position would be eliminated this fall but it has not been eliminated.

Prejudice to others: Ms. Veit indicates she does not have any knowledge that this waiver would be prejudicial.

Public Health, Welfare & Safety: Ms. Veit would be able to continue providing success to her students if the waiver is granted.

Decision: Should the Board waive the rules for the Class E license and provide another extension?

Staff Recommendation: Deny the waiver.

Rationale: Ms. Veit received a deficiency letter in 2007 indicating she needed to complete course work in studio art, three dimensional art, methods of teaching elementary art and elementary student teaching. An extension was granted in 2009 because Ms. Veit changed schools. In 2010, she indicated she had not been able to complete the elementary methods class. (She did complete other course work to renew her full teaching license.) She has not made a concentrated effort to complete the endorsement requirements so another extension should not be granted.

Hardship: Ms. Veit has had conditional licensure in elementary art since 2004. The only extenuating circumstances she lists for needing the extensions is that she has not been able to complete the course work during the term of the extensions. She does not take course work when she believes she will lose her job. There has been ample opportunity to complete the requirements that were noted in 2007.

Prejudice to Others: It would be prejudicial to other applicants who fulfill requirements in a timely manner if Ms. Veit is granted another extension.

Public Health, Welfare & Safety: Ms. Veit has not shown a commitment to her students since she has not completed the course work in a timely manner.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Reports and Approvals – Board Goals FY 11

I have amended the Board Goal sheet to reflect the current status of our progress.

BoEE Goals FY 2011

Draft

GOAL 1: The Board will develop rules for practitioner licensure that maintain high standards, are research based and provide flexibility in attainment.

Activities	How will the activity be accomplished?	Who will be responsible for this activity?	Target dates	Evidence of Completion
<u>Explore solutions in teacher shortage areas.</u>	1. Research alternative certification options - Continue – how to deal with out-of-state applicants	Ex Dir / BoEE Staff – MaryLou - - Elem Ed for portfolio - How to get info to school districts	- Licensure orientation - review out-of-state applicant directions -AEA mtgs	Done – Proposed rules to Bd in Oct and Jan 2011 - Elementary portfolio is not a shortage area. Remove from list.
	2. Review endorsement requirements	- PE & Health – Geri/George - FACS/Health –Mary Lou - Physics & Math- MaryLou/Susan -Develop Endorsement review schedule - Geri Early Childhood - Mike / Geri - Professional Core	June 2011 March 2011 To Bd in March 2011 Oct. 2011 change Oct Bd Mtg On Hold until InTASC is completed	Done – Bd Mtg. May 6,2011 Done Committee established
	3. Develop Bus Mgr rules	George	Nov / Jan Board Mtg	Done 1.20.11
	4. Explore SPR / Support service needs	Mike	March 2011	Done
<u>To develop and / or amend rules</u>	1. An on-going analysis of current trends and data collected from a variety of sources and work with the DE.	Ex Dir / BoEE Staff and in collaboration with the DE - update chapters - Licensure applications / policy / procedures	To be determined at the time of each proposal Internal policy manual for staff	Ongoing Completed July 2010 -- Ongoing
<u>Curriculum Exhibit Sheets</u>	BoEE evaluation of the Curriculum Exhibit Sheet as part of the DE Program Approval Process Establish an electronic curriculum exhibit system	Geri McMahan	On-going – Geri to report April 2011 / May Bd Mtg.	Report to Board in May 2011 -- Done Done –May 2011
<u>Explore Future needs</u>	What will future licensure look like? What type of teacher is needed to meet student needs? What are the implications from the core curriculum to BoEE’s licensure needs? Flexibility in licensing	Staff	Work with DE staff on Core Cur InTASC Conference NCATE Conference NASDTEC Conference Oct. 1, 2010 Board Mtg.	On Hold Report to Board August 2011 Done-- March 2011 Bd Mtg

BoEE Goals FY 2011

Draft

GOAL 2: The Board will develop a communication plan for the dissemination of information to its constituent groups.

Activities	How will the activity be accomplished?	Who will be responsible for this activity?	Target dates	Evidence of Completion
<u>Board information:</u>	Continue with presentations to pre-service and in-service educators.	Ex Dir. / BoEE staff Board Members	On-going – Geri – Bd. Report in Aug. 2011	
	Ethics	George / Beth –		Completed – Rules to Bd. Oct and Jan 2011 – ISEA Ethics completed
<u>Brochure</u>	Update brochure – tell people who we are New communication approach – On line	Staff	June 2011 In progress	
<u>Continue to improve the use of technology</u>	Applications, renewals, etc.	George, Jeff	Develop system for Professional Practices Develop curriculum exhibit program AEA/Community College to be able to recommend online like colleges Online registry for disciplinary actions – LOR, suspension, revocation Coaching authorizations on line - Transcripts from HE	Report March 2011 Board Mtg Not feasible at this time In progress Not feasible at this time! Spring 2011

SMART Goals: S = specific; M = measurable; A = attainable; R = realistic / reasonable; T = time bound.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Reports and Approvals – Board Calendar FY 2012

It's that time of year to present a proposed calendar for FY 2012. The initial draft is the corresponding dates of FY 2011. We will need to adopt the calendar no later than the June meeting.

IOWA BOARD OF EDUCATIONAL EXAMINERS

Board Meeting Calendar Fiscal Year 2012

Day(s) of week Date	Location	Other Information	# of Wks. Between Meetings
July 2011 NO MEETING			
Thursday & Friday, August 4-5, 2011	Grimes Bldg.	Board Retreat	6 weeks
Wednesday, September 7, 2011	Grimes Bldg.	Telephonic Meeting at 4 p.m. (if needed)	
Friday, October 7, 2011	Grimes Bldg.		9 weeks
Friday, November 18, 2011	Grimes Bldg.		6 weeks
Wednesday, December 14, 2011	Grimes Bldg.	Telephonic Meeting at 4 p.m. (if needed)	
Thursday, January 19, 2012	Capitol Rotunda & Grimes Bldg	Legislative Reception	9 weeks
Wednesday, February 8, 2012	Grimes Bldg	Telephonic Meeting at 4 p.m. (if needed)	
Friday, March 9, 2012	Grimes Bldg.		7 weeks
Friday, April 6, 2012	Grimes Bldg.	Meeting (if needed)	
Friday, May 4, 2012	Grimes Bldg.		8 weeks
Thursday & Friday June 21-22, 2012	Grimes Bldg.	Board Orientation	7 weeks
July 2012 NO MEETING			
Thursday & Friday, August 2-3, 2012	Grimes Bldg.	Board Retreat	6 weeks

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Reports and Approvals – June 23-24 Orientation Agenda Review

I have attached a tentative agenda for the two day June meeting.

**STATE OF IOWA
BOARD OF EDUCATIONAL EXAMINERS**

Grimes State Office Building – 400 E.14th St.
Second Floor State Board Room
Des Moines, IA 50319-0147

JUNE 23, 2011

**BOARD ORIENTATION AGENDA (Tab 1)
Times are approximate**

- | | | |
|--------------------------|-----------|---|
| 12:00 – 1:00 p.m. | 1. | Lunch provided -- All Board Members |
| 1:00 p.m. | 2. | Call Meeting to Order |
| 1:05 p.m. | 3. | Approve the Agenda |
| 1:05 – 5:00 p.m. | 4. | Board Orientation <ul style="list-style-type: none">- Orientation PowerPoint- Iowa Gift Law- FAQ's handout- Chapter 11 and internal complaint process- Chapter 25- How to read legal documents- Model Motions- Operating Guidelines |

Recess until 9:30 a.m. Friday, June 24, 2011

**Professional Practice Committee will meet following the Board
Recess**

- | | | |
|------------------|-----------|--|
| 7:00 p.m. | 5. | Dinner – arranged for all Board Members |
|------------------|-----------|--|

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Reports and Approvals – Legislative Report

Beth will provide an update of the FY 11 Legislative session as it pertains to the BoEE.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Reports and Approvals – Curriculum Exhibit Report

Geri will provide an update on the electronic curriculum exhibit program and the process for reviewing curriculum exhibits.

MEMO

Date: May 6, 2011

To: Board Members

From: George J. Maurer, Ed.D., Executive Director

RE: Reports and Approvals – NASDTEC Agreement

Please review the attached agreement, I would recommend that you give me the authority to sign this agreement.

NASDTEC INTERSTATE AGREEMENT FOR EDUCATOR LICENSURE 2010-2015

SECTION I: PURPOSE

The purpose of this Interstate Agreement is to provide a mechanism to inform the Membership and the public of Jurisdiction- Specific Requirements for educator licensure in each Member Jurisdiction.

SECTION II: ASSUMPTIONS

- Education is a regulated profession.
- Each Member Jurisdiction has the authority to establish professional and ethical standards for preparation, licensure and continuing development of educators.
- Each Member Jurisdiction has the responsibility to adhere to federal requirements and guidelines regarding the qualification of educators.
- Understanding licensure requirements of the different Member Jurisdictions facilitates professional educator mobility.
- The term “reciprocity” is often inappropriately applied to educator mobility between Member Jurisdictions.
- As licensure criteria differ from Member Jurisdiction to Member Jurisdiction, an educator’s license from one Member Jurisdiction is not automatically "exchanged" for a license in another Member Jurisdiction.
- Minimum essential components of an approved educator preparation program are completion of a:
 - bachelor’s degree (either prior to admission to the program or as part of the program);
 - supervised clinical practice; and
 - planned program of study.

A Member Jurisdiction may impose additional components to meet its own standards.

- Recognition of national certification of educators, for example the National Board for Professional Teaching Standards, is at the discretion of Member Jurisdictions.
- The terms defined in this Interstate Agreement provide a common vocabulary which Member Jurisdictions agree to use in disseminating information nationally and internationally.
- The Interstate Agreement is not intended to alter, amend or regulate individual Member Jurisdiction licensure requirements.

SECTION III: DEFINITIONS

For purposes of this Interstate Agreement, the following terms are defined as:

A. **“Accredited Institution”** means a college or university which awards a baccalaureate or higher degree and, if located within the United States, is fully accredited by one of the following regional accrediting bodies:

1. Middle States Association of Colleges and Schools;
2. New England Association of Schools and Colleges;
3. North Central Association of Colleges and Schools;
4. Northwest Association of Schools and Colleges;
5. Southern Association of Colleges and Schools; and
6. Western Association of Schools and Colleges.

If the college or university does not have regional accreditation as detailed above, consideration of the educator for licensure is at the discretion of the Member Jurisdiction.

B. **“Administrator”** means an educator whose primary duties may include :

1. the supervision of programs or curriculum; or
2. supervision or management of a local educational agency, a school building, a school program, or a school system.

C. **“Approved program”** means a planned program of study leading to licensure in the appropriate Member Jurisdiction. Approved programs may be either traditional or non-traditional. A non-traditional program is a post-baccalaureate program in which the candidate may be employed as an educator prior to completion of the program, as defined by the USDOE.

TEACHER	<i>Traditional Program</i>	<i>Non-Traditional Program</i>
Rigorous Admission Standards	Yes	Yes—including a bachelor's degree earned prior to admission
Conferred Degree Upon Program Completion	Yes or No	Yes or No
Delivered By An IHE	Yes	Yes or No
Supervised Clinical Practice	Yes	Yes but may differ from a traditional program
May Be Employed As An Educator While Completing Program	No	Yes

ADMINISTRATOR	<i>Traditional Program</i>	<i>Non-Traditional Program</i>
Rigorous Admission Standards	Yes—including a bachelor's degree or higher earned prior to admission	Yes—including a bachelor's degree or higher earned prior to admission
Conferred Degree Upon Program Completion	Yes or No	Yes or No
Delivered By An IHE	Yes	Yes or No
Supervised Clinical Practice	Yes	Yes but may differ from a traditional program
May Be Employed As An Educator While Completing Program	Yes or No	Yes

Note: A program approved in one Member Jurisdiction may not lead to licensure in another Member Jurisdiction.

D. **“Educator”** is categorized as a teacher, administrator or support professional who may be required by the Member Jurisdiction to hold a license. A Member Jurisdiction may recognize additional categories of licensure (e.g. Career and Technical educators) not addressed by this Interstate Agreement.

E. **“Experience”** means employment and licensure as required by the Member Jurisdiction.

F. **“Jurisdiction-specific requirement”** (JSR) means any criterion beyond the minimum essential components required by a Member Jurisdiction for licensure. The following is a non-inclusive list of JSRs:

- grade-point average;
- testing or other forms of assessment;
- mentoring;
- supervised and evaluated pre-service or professional experience;
- course delivery methodology;
- program approval comparability;
- specific coursework;
- valid license, as defined by the Receiving Member Jurisdiction,
- post-baccalaureate coursework or degrees;
- continuing professional development;
- moral fitness or character; or
- citizenship.

G. **“Stages of Administrator License”** are described below and are general categories of licensure. Member Jurisdictions may or may not offer these stages of licensure or require licensure to be eligible for certain school administrator work assignments.

1. **“Stage 1 Administrator License”** means a license issued to an individual who holds a minimum of a Bachelor’s degree, has met approved school administrator

preparation program admission requirements, but has not met the jurisdiction specific requirements of the issuing Member Jurisdiction.

2. **“Stage 2 Administrator License”** means a license issued to an individual who has completed an approved school administrator preparation program, but has not met the jurisdiction-specific requirements for a Stage 3 license of the issuing Member Jurisdiction.
3. **“Stage 3 Administrator License”** means a license issued to an individual who holds a minimum of a Master’s degree and has met all Jurisdiction Specific Requirements for licensure, including endorsements when applicable.

H. **“Stages of Teacher Licensure”** are described below and are general categories of licensure. Member Jurisdictions may or may not have licenses available in each stage.

1. **“Stage 1 Teacher License”** means a license issued to an individual who holds a minimum of a Bachelor’s degree, has met approved teacher preparation program admission requirements, but has not met the jurisdiction-specific requirements of the issuing Member Jurisdiction.
2. **“Stage 2 Teacher License”** means a license issued to an individual who holds a minimum of a Bachelor’s degree, has completed an approved teacher preparation program, but has not met the jurisdiction-specific requirements for a Stage 3 license of the issuing Member Jurisdiction.
3. **“Stage 3 Teacher License”** means a license issued to an individual who holds a minimum of a Bachelor’s degree, has completed an approved teacher preparation program and has met all jurisdiction-specific requirements of the issuing Member Jurisdiction.
4. **“Stage 4 Teacher License”** means a license issued to an individual who holds a minimum of a Master’s degree or the equivalent, has completed an approved teacher preparation program and has met any jurisdiction-specific requirements beyond those required for the Stage 3 License of the issuing Member Jurisdiction.

I. **“License”** means certificate, credential or other similar term designated by the Member Jurisdiction.

J. **“Member Jurisdiction”** means an entity which is a voting member of NASDTEC.

K. **“School”** means an institution, other than a home school, which offers instruction for students of any grade, birth-Grade 12, which satisfies the compulsory attendance requirements of the Member Jurisdiction in which the institution is located.

L. **“Support Professional”** means a person, other than a teacher or administrator, who is required to hold an educator license based upon at least a bachelor’s degree.

M. **“Teacher”** means a person whose primary responsibility is to instruct students or as otherwise defined by the Member Jurisdiction.

SECTION IV: DUTIES OF MEMBER JURISDICTIONS

In signing this Interstate Agreement, Member Jurisdictions agree to:

- A. Adopt and enforce quality standards for approved programs;
- B. Maintain and publish a current listing of programs approved within the Member Jurisdiction;
- C. Apply Jurisdiction-Specific Requirements equitably to applicants completing approved programs in any other Member Jurisdiction;
- D. Agree in principle to the "Assumptions" set forth in this Interstate Agreement;
- E. Agree in principle to the "Minimum Essential Components";
- F. In addition to the signing the NASDTEC Interstate Agreement for Educator Licensure, each Member Jurisdiction signs the NASDTEC Educator Information Clearinghouse Agreement, agreeing to notify the NASDTEC Educator Information Clearinghouse immediately upon denial, suspension, revocation, or surrender of an educator's License for reasons other than failing to meet academic requirements.

SECTION V: PROCEDURE FOR MEMBER PARTICIPATION

- A. Each Member Jurisdiction shall complete a Jurisdiction-Specific Requirement (JSR) Index for each educator category in the form and timeframe as directed by the NASDTEC Executive Director.
- B. Each Member Jurisdiction shall revise the Jurisdiction-Specific Requirement Index immediately in the event that its licensure criteria are amended or modified.
- C. The NASDTEC Executive Director shall compile a Master Index reflecting all Member Jurisdiction's Jurisdiction-Specific Requirements for distribution and for posting on the NASDTEC web site.

SECTION VI: DURATION OF THE INTERSTATE AGREEMENT

- A. This Interstate Agreement shall have duration until September 30 of each year ending in a five or a zero, unless terminated as provided below. The Interstate Agreement shall be automatically renewed in the then-current format for each subsequent five-year period unless written notice of intent not to renew is given to the Executive Director of NASDTEC by July 1 of the final year of an Interstate Agreement period.
- B. A Member Jurisdiction may withdraw from the Interstate Agreement upon one year's written notice to the Executive Director of NASDTEC who shall in turn notify all other affected Member Jurisdictions. It shall be incumbent upon the Executive Director to notify other Member Jurisdictions.

SECTION VII: MISCELLANEOUS TERMS

A. The NASDTEC Executive Board, by and through the Chair of the NASDTEC Interstate Agreement Committee, shall be responsible for administration and interpretation of this Interstate Agreement.

B. NASDTEC recognizes the fluidity of educator preparation and licensure laws, regulations and policies in Member Jurisdictions. It is NASDTEC's intent to maintain the JSR Index as a current and accurate reflection of each Member Jurisdiction's requirements. However, circumstances beyond the control of NASDTEC may, on occasion, inhibit the accuracy of the Master Index. Accordingly, it is recommended that users of the JSR Index refer to Member Jurisdictions' websites to confirm specific requirements. Further, it is understood that this Interstate Agreement and the JSR Index are provided to facilitate the exchange of information and are not intended to supplant or supersede individual jurisdiction's authority.

SECTION VIII: MEMBER JURISDICTION-SPECIFIC LICENSURE REQUIREMENTS

Driven by the Assumptions identified in Section II of this document, as of October, 2010, NASDTEC Member Jurisdictions recognize the complex nature of the Interstate Agreement, and the public's need for clear, accurate information when moving from one Member Jurisdiction to another. Member Jurisdictions agree to make Levels of Licensure and Jurisdiction Specific Requirements (JSR) clear to each other and the public by completing and maintaining the JSR Index. This Index is intended to provide information to anyone seeking educator licensure in a Member Jurisdiction, whether prepared through a traditional or non-traditional pathway. It identifies specific requirements beyond the NASDTEC-identified "Minimum Essential Components" for educator preparation. A Member Jurisdiction's laws and regulations in place at the time of application for licensure supersede information provided here.

The JSR Index templates are provided in separate documents.

SECTION IX: ASSURANCES

The signatory to this Interstate Agreement hereby assures that he or she is authorized to sign on behalf of the Member Jurisdiction and that the Interstate Agreement, Jurisdiction Specific Requirements and Addendum (when completed) have been reviewed and accepted by those individuals or entities responsible for licensure of educators in this Member Jurisdiction.

APPROVED AND ACKNOWLEDGED BY:

Member Jurisdiction (State):	
Name:	Title:
Signature:	Date:
Jurisdiction Contact:	
Email:	Phone:

Addendum to the NASDTEC Interstate Agreement

Certain NASDTEC Member Jurisdictions have laws and regulations in place requiring them to sign an Interstate Agreement, specifically indicating which jurisdiction's(s') license(s) they will accept under terms of reciprocity for licensure. This Addendum is the vehicle by which those jurisdictions may sign and indicate such acceptance. Information provided on this Addendum is specific to the jurisdiction completing it (example: If Alabama indicates reciprocal licensure with Wyoming, Wyoming only has reciprocal licensure with Alabama if Wyoming has completed this Addendum and indicated so). Completion of this Addendum is at the option of the Member Jurisdiction and in no way required when signing the NASDTEC Interstate Agreement for Educator Licensure.

Directions to the Jurisdiction: For each Stage of License, and for each jurisdiction with which you wish to sign, place an X in the appropriate box.

Complete Table 1 to indicate "Teaching" licenses accepted from other Jurisdictions.

Complete Table 2 to indicate "Administrator" licenses accepted from other Jurisdictions.

Complete Table 3 to indicate "Support Professional" licenses accepted from other Jurisdictions. NASDTEC does not identify "Stages of Licenses" for Support Professional. Please indicate the job titles of those Support Professionals licensed in your Jurisdiction.

MEMBER JURISDICTION: _____

(Enter Jurisdiction Name)

accepts credentials, certificates or licenses and will grant an equivalent credential, certificate or license to an applicant from the following Jurisdiction(s):

Table 1: STAGES OF TEACHING LICENSE

Jurisdiction	Stage 1	Stage 2	Stage 3	Stage 4
Alabama				
Alaska				
Alberta				
American Samoa				
Arizona				
Arkansas				
British Columbia				
California				
Colorado				
Connecticut				
Delaware				
Department of Defense Education Activity (DoDEA)				
District of Columbia				
Florida				
Georgia				
Guam				
Hawaii				
Idaho				
Illinois				
Indiana				
Iowa				
Kansas				
Kentucky				
Louisiana				
Maine				
Maryland				
Massachusetts				
Michigan				
Minnesota				
Mississippi				
Missouri				
Montana				
Nebraska				
Nevada				
New Hampshire				
New Jersey				
New Mexico				
New York				
North Carolina				
North Dakota				
Ohio				
Oklahoma				

Jurisdiction	Stage 1	Stage 2	Stage 3	Stage 4
Ontario				
Oregon				
Pennsylvania				
Rhode Island				
South Carolina				
South Dakota				
Tennessee				
Texas				
Utah				
Vermont				
Virginia				
Washington				
West Virginia				
Wisconsin				
Wyoming				

MEMBER JURISDICTION: _____

Table 2: STAGES OF ADMINISTRATOR LICENSE

Jurisdiction	Stage 1	Stage 2	Stage 3	Stage 4
Alabama				
Alaska				
Alberta				
American Samoa				
Arizona				
Arkansas				
British Columbia				
California				
Colorado				
Connecticut				
Delaware				
Department of Defense Education Activity (DoDEA)				
District of Columbia				
Florida				
Georgia				
Guam				
Hawaii				
Idaho				
Illinois				
Indiana				
Iowa				
Kansas				
Kentucky				
Louisiana				
Maine				
Maryland				
Massachusetts				

Jurisdiction	Stage 1	Stage 2	Stage 3	Stage 4
Michigan				
Minnesota				
Mississippi				
Missouri				
Montana				
Nebraska				
Nevada				
New Hampshire				
New Jersey				
New Mexico				
New York				
North Carolina				
North Dakota				
Ohio				
Oklahoma				
Ontario				
Oregon				
Pennsylvania				
Rhode Island				
South Carolina				
South Dakota				
Tennessee				
Texas				
Utah				
Vermont				
Virginia				
Washington				
West Virginia				
Wisconsin				
Wyoming				

MEMBER JURISDICTION: _____

Table 3: SUPPORT PROFESSIONAL LICENSE

Jurisdiction	School Counselor	School Psychologist	Other	Other
Alabama				
Alaska				
Alberta				
American Samoa				
Arizona				
Arkansas				
British Columbia				
California				
Colorado				
Connecticut				
Delaware				
Department of Defense Education Activity (DoDEA)				
District of Columbia				
Florida				
Georgia				
Guam				
Hawaii				
Idaho				
Illinois				
Indiana				
Iowa				
Kansas				
Kentucky				
Louisiana				
Maine				
Maryland				
Massachusetts				
Michigan				
Minnesota				
Mississippi				
Missouri				
Montana				
Nebraska				
Nevada				
New Hampshire				
New Jersey				
New Mexico				
New York				
North Carolina				
North Dakota				
Ohio				
Oklahoma				
Ontario				

Jurisdiction	School Counselor	School Psychologist	Other	Other
Oregon				
Pennsylvania				
Rhode Island				
South Carolina				
South Dakota				
Tennessee				
Texas				
Utah				
Vermont				
Virginia				
Washington				
West Virginia				
Wisconsin				
Wyoming				