

1 **STATE OF IOWA**
2 **BOARD OF EDUCATIONAL EXAMINERS**
3 **Grimes State Office Building - 400 East 14th Street**
4 **Des Moines, Iowa 50319-0147**

5 **Minutes**

6 **Annual Board Retreat**
7 **July 28-29, 2005**

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1
2 **Adjournment**

16

1 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
2 **number 00-14**, Eric Witherspoon, Superintendent, Des Moines Independent
3 School District v. Jill Saunders, the Board accept the application for
4 reinstatement and reissue the license based upon submission of the
5 application for renewal and evidence of compliance with renewal requirements
6 set forth in 282 IAC 17.5. Roll call vote: Haigh – yes; Henderson – yes;
7 Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud
8 – yes; and Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

9
10 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that in **case**
11 **number 03-22**, In the Matter of: Joel Gettys, the Board lift the deferred
12 suspension as the Respondent has complied with the condition imposed by the
13 Board. Roll call vote: Haigh – yes; Henderson – yes; Wellborn – yes; Chen –
14 yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud – yes; and Jeffrey – yes.
15 **MOTION CARRIED UNANIMOUSLY.**

16
17 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
18 **04-13**, In the Matter of: Marilyn A. Noel, the Board accept the stipulation and
19 settlement submitted by the parties and issue an order incorporating the
20 agreement of the parties and imposing the agreed-upon sanction. Roll call
21 vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson – yes; Chen – yes;
22 Wellborn – yes; Henderson – recuse; Haigh – yes; and Jeffrey – yes. **MOTION**
23 **CARRIED.**

24
25 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**
26 **number 04-14**, In the Matter of: Michael G. Cooper, the Board accept the
27 stipulation and settlement submitted by the parties and issue an order
28 incorporating the agreement of the parties and imposing the agreed-upon
29 sanction. Roll call vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson –
30 yes; Chen – yes; Wellborn – yes; Henderson – recuse; Haigh – yes; and Jeffrey –
31 yes. **MOTION CARRIED.**

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Ying Ying Chen moved, with a second by William Haigh, that **case number 05-01**, Lindsey Beecher, Dike-New Hartford CSD v. Steve Waldstein, the Board find probable cause to establish a violation of the following provision of the Code of Professional Conduct and Ethics: 282 IAC 25.3(5) and order this case set for hearing. Roll call vote: Haigh – yes; Henderson – yes; Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

William Haigh moved, with a second by Ying Ying Chen, that **case number 05-03**, Norwalk Schools Board of Education, Dennis Wulf, Superintendent., v. Nicole Weber, the Board find probable cause to establish a violation of the following provision of the Code of Professional Conduct and Ethics: 282 IAC 25.3(5) and order this case set for hearing. Roll call vote: Haigh – yes; Henderson – yes; Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case number 05-13**, In the Matter of: Michael D. Shannon, the Board find probable cause to establish a violation of the following provision of the Code of Professional Conduct and Ethics: 282 IAC 25.3(1)(b)(1)(2) and 25.3(1)(c) and order this case set for hearing. Roll call vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson – yes; Chen – yes; Wellborn – yes; Henderson – yes; Haigh – yes; and Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

Ying Ying Chen moved, with a second by Jacqueline Wellborn, that **case number 05-16**, the Board find that the evidence gathered in the investigation, including witness statements and the documentary evidence, does not corroborate the allegations in the complaint, and that the Board, therefore, lacks probable cause to proceed with this matter. Roll call vote: Haigh – yes;

1 Henderson – yes; Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes;
2 Smith – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
3 **UNANIMOUSLY.**

4
5 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
6 **05-18**, In the Matter of: Charles L. Frieden, the Board find probable cause to
7 establish a violation of the following provision of the Code of Professional
8 Conduct and Ethics: 282 IAC 25.3(1)(e) and order this case set for hearing.

9 Roll call vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson – yes; Chen –
10 yes; Wellborn – yes; Henderson – yes; Haigh – yes; and Jeffrey – yes. **MOTION**
11 **CARRIED UNANIMOUSLY.**

12
13 The June 21, 2005, minutes were **APPROVED UNANIMOUSLY**, as distributed,
14 on a voice vote.

15
16 John Aboud moved, with a second by Beverly Smith, that the Board **GRANT**
17 the request of the University of Iowa to recommend Denise Townsend for
18 licensure based upon the K-6 elementary principal endorsement rules that
19 were eliminated on December 17, 2003, and that if it is not the student's fault
20 that the program cannot be completed, staff has the discretion to make the
21 decision in the future. **MOTION CARRIED UNANIMOUSLY.**

22
23 John Aboud moved, with a second by William Haigh, that **in PFW 05-01**,
24 Sandra A. LaRue, the Board deny the Petition for Waiver. Roll call vote: Aboud
25 – yes; Smith – no; Seeland – yes; Robinson – no; Chen – yes; Wellborn – yes;
26 Henderson – no; Haigh – yes; and Jeffrey – no. **MOTION CARRIED.**

27
28 John Aboud moved, with a second by Jeffrey Henderson, that **in PFW 05-02**,
29 Joshua S. Hollister, the Board grant the Petition for Waiver. **MOTION**
30 **CARRIED UNANIMOUSLY.**

31

1 Jeffrey Henderson moved, with a second by Greg Robinson, that the Board
2 approve ISEA's application to be a licensure renewal program provider for five
3 years, with the condition that a report and the advisory minutes be submitted
4 annually for review. **MOTION CARRIED UNANIMOUSLY.**

1 Facilitators Jim Verlenga and Curt Jeffryes led retreat participants in the
2 development of goals for fiscal year 2006, which derived from the Board's
3 Mission and Guiding Principles. Ten of the 15 top challenges that attendees
4 identified in the afternoon session were rank ordered. Following their guests'
5 departure and a break for dinner, Board members reconvened at 6 p.m. for
6 further collaboration to determine themes to inform the Board's goal
7 development. The Board decided upon two themes, set down as follows:

- 8 1. The BoEE needs to set licensure standards that are relevant to the
9 changing needs of educational stakeholders.

10 What follows are considerations to inform goal development:

- 11
- 12 • Practitioner Shortage (reason)
 - 13 • Realistic Requirements—Consider flexibility without lowering the
 - 14 bar
 - 15 • Best practices identified in research
 - 16 • Conditional vs. Long term Substitute
 - 17 • NCLB/Fed Initiatives/Highly qualified
 - 18 • Review of the rules that approve professional development
 - 19 programs.
 - 20 • Review of the professional development credits that can be used
 - 21 for renewal of licenses.
 - 22

- 23
- 24 2. Collaborate to ensure that all practitioners are aware of, and
25 understand, the implications of not abiding by, the Code of Ethics.
26 And, seek to promote the equitable enforcement by all schools and
27 school districts of the Code of Ethics.
- 28

29 The Board recessed for the day at 7:25 p.m. and reconvened, following a
30 professional practices subcommittee meeting, at 9 a.m. on Friday, July 29,
31 2005. Members attending were John Aboud, Ying Ying Chen, William Haigh,
32 Jeffrey Henderson, Judy Jeffrey, Greg Robinson, Jean Seeland, Beverly Smith
33 and Jacqueline Wellborn. Also in attendance were Dr. George Maurer,
34 Executive Director of the Board; Christie Scase and Jeanie Vaudt, Assistant
35 Attorneys General and legal counsel to the Board; Barbara Hendrickson, Board
36 Secretary; and other visitors. Thomas Paulsen was unable to attend the
37 meeting, and Brian Carter had resigned from the Board. Ms. Scase left at
38 1:21 p.m.

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Due to clerical oversight, the Board voted at the June 21, 2005, telephonic board meeting to adopt and file the proposed rule for penalty for failure to have appropriate licensure. Following rulemaking procedure, however, the earliest the Board could take action on the rule was June 29, 2005. Vote on adoption of the rule, therefore, was once again taken at the July 29 board meeting in order to fulfill legal requirements. John Aboud moved, with a second by Jeffrey Henderson, to adopt and file the proposed changes to Chapter 14 that would inaugurate a penalty for failure to have appropriate licensure. **MOTION CARRIED UNANIMOUSLY.**

Executive Director Dr. George Maurer guided the Board in a review of the financial status of the Board, which necessitated the filing of administrative rules to increase fees for applications, licenses, authorizations and certificates. He made use of documents reflecting the history of licenses issues by type, and current and projected revenue and expenditures using scenarios of fees ranging from \$65 to \$85. He also included a document that he planned to update monthly so that the Board could see the actual revenue generated by each license type. Dr. Maurer recommended the use of a “double barrel” approach to passage of the rules, i.e., a simultaneous submission of rules Adopted and Filed Emergency, and rules filed under Notice of Intended Action. The set of rules filed and adopted emergency would have an effective date on the date of filing, which would be the same day, July 29, 2005; the earliest possible effective date for the rules filed under Notice, and following the particulars of normal rulemaking procedure, would be in November. Board Member William Haigh raised a concern about the fee for the initial license being the same as that for a license issued to experienced teachers who are better paid. The Board spent some time considering this. In due course, the points were made that the public would have the opportunity to respond via a publication and comment period on the noticed rules, and the Administrative Rules Committee would also have the opportunity to question the Executive Director. Board

1 members concluded that with the generation of sufficient funds and action by
2 the legislature to increase the portion of the fees allotted to the Board, the
3 Board could ultimately give a priority to reducing the fee for the initial license
4 for beginning teachers. John Aboud moved, with a second by Jacqueline
5 Wellborn, to File and Adopt Emergency the proposed changes to rules in
6 Chapters 14, 17, 19, 20, 21 and 22 that would increase fees for applications,
7 licenses, authorizations and certificates, using the \$85 scenarios, in an effort to
8 meet the Board's operating expenses. **MOTION CARRIED UNANIMOUSLY.**

9 John Aboud moved, with a second by Jacqueline Wellborn, to file under Notice
10 of Intended Action the proposed changes to rules in Chapters 14, 17, 19, 20,
11 21 and 22 that would increase fees for applications, licenses, authorizations
12 and certificates, using the \$85 scenarios, in an effort to meet the Board's
13 operating expenses. **MOTION CARRIED UNANIMOUSLY.**

14
15 The Board recessed from 9:59 a.m. to 10:14 a.m.

16
17 Greg Robinson moved, with a second by Ying Ying Chen, that the Board go into
18 closed session for the purposes of discussing whether to initiate licensee
19 disciplinary proceedings and discussing the decision to be rendered in a
20 contested case, pursuant to Iowa Code sections 21.5(1)(d) and 21.5(1)(f).
21 **MOTION CARRIED UNANIMOUSLY.**

22
23 The Board reconvened into open session at 11:21 a.m.

24
25 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
26 **number 00-14**, Eric Witherspoon, Superintendent, Des Moines Independent
27 School District v. Jill Saunders, the Board accept the application for
28 reinstatement and reissue the license based upon submission of the
29 application for renewal and evidence of compliance with renewal requirements
30 set forth in 282 IAC 17.5. Roll call vote: Haigh – yes; Henderson – yes;

1 Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud
2 – yes; and Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

3

4 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that in **case**
5 **number 03-22**, In the Matter of: Joel Gettys, the Board lift the deferred
6 suspension as the Respondent has complied with the condition imposed by the
7 Board. Roll call vote: Haigh – yes; Henderson – yes; Wellborn – yes; Chen –
8 yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud – yes; and Jeffrey – yes.
9 **MOTION CARRIED UNANIMOUSLY.**

1 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
2 **04-13**, In the Matter of: Marilyn A. Noel, the Board accept the stipulation and
3 settlement submitted by the parties and issue an order incorporating the
4 agreement of the parties and imposing the agreed-upon sanction. Roll call
5 vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson – yes; Chen – yes;
6 Wellborn – yes; Henderson – recuse; Haigh – yes; and Jeffrey – yes. **MOTION**
7 **CARRIED.**

8

9 Jacqueline Wellborn moved, with a second by William Haigh, that in **case**
10 **number 04-14**, In the Matter of: Michael G. Cooper, the Board accept the
11 stipulation and settlement submitted by the parties and issue an order
12 incorporating the agreement of the parties and imposing the agreed-upon
13 sanction. Roll call vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson –
14 yes; Chen – yes; Wellborn – yes; Henderson – recuse; Haigh – yes; and Jeffrey –
15 yes. **MOTION CARRIED.**

16

17 Ying Ying Chen moved, with a second by William Haigh, that **case number**
18 **05-01**, Lindsey Beecher, Dike- New Hartford CSD v. Steve Waldstein, the Board
19 find probable cause to establish a violation of the following provision of the
20 Code of Professional Conduct and Ethics: 282 IAC 25.3(5) and order this case
21 set for hearing. Roll call vote: Haigh – yes; Henderson – yes; Wellborn – yes;
22 Chen – yes; Robinson – yes; Seeland – yes; Smith – yes; Aboud – yes; and
23 Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

24

25 William Haigh moved, with a second by Ying Ying Chen, that **case number**
26 **05-03**, Norwalk Schools Board of Education, Dennis Wulf, Superintendent., v.
27 Nicole Weber, the Board find probable cause to establish a violation of the
28 following provision of the Code of Professional Conduct and Ethics: 282 IAC
29 25.3(5) and order this case set for hearing. Roll call vote: Haigh – yes;
30 Henderson – yes; Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes;

- 1 Smith – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
- 2 **UNANIMOUSLY.**

1 Jacqueline Wellborn moved, with a second by Ying Ying Chen, that in **case**
2 **number 05-13**, In the Matter of: Michael D. Shannon, the Board find probable
3 cause to establish a violation of the following provision of the Code of
4 Professional Conduct and Ethics: 282 IAC 25.3(1)(b)(1)(2) and 25.3(1)(c) and
5 order this case set for hearing. Roll call vote: Aboud – yes; Smith – yes;
6 Seeland – yes; Robinson – yes; Chen – yes; Wellborn – yes; Henderson – yes;
7 Haigh – yes; and Jeffrey – yes. **MOTION CARRIED UNANIMOUSLY.**

8
9 Ying Ying Chen moved, with a second by Jacqueline Wellborn, that **case**
10 **number 05-16**, the Board find that the evidence gathered in the investigation,
11 including witness statements and the documentary evidence, does not
12 corroborate the allegations in the complaint, and that the Board, therefore,
13 lacks probable cause to proceed with this matter. Roll call vote: Haigh – yes;
14 Henderson – yes; Wellborn – yes; Chen – yes; Robinson – yes; Seeland – yes;
15 Smith – yes; Aboud – yes; and Jeffrey – yes. **MOTION CARRIED**
16 **UNANIMOUSLY.**

17
18 William Haigh moved, with a second by Ying Ying Chen, that in **case number**
19 **05-18**, In the Matter of: Charles L. Frieden, the Board find probable cause to
20 establish a violation of the following provision of the Code of Professional
21 Conduct and Ethics: 282 IAC 25.3(1)(e) and order this case set for hearing.
22 Roll call vote: Aboud – yes; Smith – yes; Seeland – yes; Robinson – yes; Chen –
23 yes; Wellborn – yes; Henderson – yes; Haigh – yes; and Jeffrey – yes. **MOTION**
24 **CARRIED UNANIMOUSLY.**

25
26 The June 21, 2005, minutes were **APPROVED UNANIMOUSLY**, as distributed,
27 on a voice vote.

28
29 The Board recessed for lunch at 11:29 a.m. and reconvened at 12:20 p.m.

30

1 Board members confirmed the following board meeting dates into 2006:
2 September 15, October 7, November 4 and December 9, 2005; and
3 February 2, March 3, April 7 and May 5, 2006. The board retreat will be in the
4 second half of June on dates to be determined.

5
6 Board members agreed that the retreat the previous day had been very
7 productive. Greg Robinson commented that Administrative Consultant Susan
8 Fischer had done a very good job in her presentation on licensure at the
9 human resources conference sponsored by IASB. Executive Director Dr.
10 George Maurer said that staff would have a booth and also make a
11 presentation at the SAI conference the following week. Jean Seeland will make
12 a presentation at the ISEA summer conference in the coming week.

13
14 The Board next once again shared ideas on the distribution of ethics
15 information to all teachers in the state. These were:

- 16 1) as an insert with new licenses as they are mailed out
- 17 2) as a brochure from the area education agencies (AEAs) to local districts and
18 from there to each teacher
- 19 3) as part of the School Leaders Update newsletter in August
- 20 4) as a human resources piece from IASB
- 21 5) as a poster attachment e-mailed to principals and superintendents and then
22 blown up for posting in teachers' lounge
- 23 6) as a print-ready copy to each district for distribution to every teacher and
24 available the first day
- 25 7) as a link via school district websites and
- 26 8) via encouragement of principals and superintendents to include discussion
27 in orientation meetings before school begins.

28
29 Board Chair Judy Jeffrey said that not everything was yet resolved following
30 the Title II Part A visit. She said that Executive Director Dr. George Maurer
31 and Administrative Consultant Susan Fischer have continued to work with the

1 Iowa Department of Education (DE) to continue to resolve the questions that
2 the
3 U. S. Department of Education (USDE) has brought up. The USDE has been
4 extremely slow in responding, but Ms. Jeffrey hoped that resolution would be
5 forthcoming in the near future. If there are issues needing attention by the
6 Board, they will be brought forward.

7
8 Board Chair Judy Jeffrey asked if there were any public comments. There were
9 none.

10
11 Executive Director Dr. George Maurer reported briefly on a number of issues:

- 12 1) Dr. Maurer sent Attorney General Thomas J. Miller a letter requesting an
13 opinion on the board office practice of sending a copy of the complaint to
14 the respondent during the investigative process prior to the Board's
15 determination that probable cause exists, and whether that practice is
16 consistent with the confidentiality provision within Iowa Code section
17 272.13. Instead of the complaint, the notification letter sent to the
18 respondent could contain a paraphrase of the allegation(s).
- 19 2) Brian Carter, now retired from teaching, resigned from the Board because of
20 the effect his membership had on his IPERS benefits. Staff in the
21 Governor's office will notify the board office of what will next take place.
- 22 3) The issue of how the Board would like letters of reprimand and suspensions
23 to appear on the record of licensees on the Board's website will be on the
24 September agenda. Dr. Maurer will have a recommendation for discussion.
- 25 4) At each board member's place was a sheet of the themes to inform goal
26 development, which were generated in the evening session of the board
27 retreat the previous day. Goal development will take place at the September
28 meeting.
- 29 5) Two items from the legislative session impacted the Board. Section 8 of
30 HF816 changed the proportion of funding between the Board and the
31 general fund (now 73% and 27%, respectively). In addition, new Iowa Code

1 section 272.29 requires the Board to conduct an annual administrative
2 rules review, with an annual report due to Senate and House committees by
3 January 15. Dr. Maurer will present his report to the Board at the
4 December meeting.

1 In response to a request from Board Member Brian Carter from the June
2 telephonic board meeting, Administrative Consultant Susan Fischer gave a
3 short presentation on the Class A, B, C, D and E licenses. She reviewed the
4 requirements for the licenses and the changes that had been made in the
5 names of the licenses. Ms. Fischer offered to present a refresher of the other
6 licenses some time in the future, should the Board desire that.

7
8 Assistant Attorney General and legal counsel to the Board Christie Scase gave
9 the Board an update on legal proceedings in two Board cases that had been
10 appealed in Iowa District Court. In one case, the Iowa Court of Appeals upheld
11 the Board's decision to sanction the licensee, and there has been no request for
12 further review. In the second, there has been no new action, and Ms. Scase
13 summarized the status of the case.

14
15 Administrative Consultant Susan Fischer guided the Board through three
16 requests for Board approval. Denise Townsend holds a master educator license
17 and a Class B license with the elementary principal endorsement, which was
18 issued in August 2004 and expires in April 2007. The University of Iowa (U of
19 I) asked the Board to allow the university to recommend Ms. Townsend for
20 licensure based upon the K-6 elementary principal endorsement rules that
21 were eliminated on December 17, 2003, when the administrative endorsement
22 became PK-12 principal/PK-12 supervisor of special education. Staff had
23 notified the institutions that prepare administrators that they might continue to
24 recommend individuals, who had begun their administrative program under
25 the old rules, until July 2005. The U of I had asked for an extension to allow
26 recommendations until December 2005, and that was granted for individuals
27 in all of Iowa institutions' administrative programs. The U of I asked for the
28 current extension for Ms. Townsend because the summer administrative class
29 was postponed until the spring of 2006. Board Chair Judy Jeffrey expressed
30 her belief that students should not be jeopardized: If it is not a student's fault
31 that the student cannot complete a program in a timely manner, then the

1 Board should not cause hardship for the student, but allow the student to
2 continue. On the other hand, Ms. Jeffrey acknowledged, several higher
3 education programs face a shortage of instructors and sometimes have
4 difficulty, therefore, in providing for the students. The Board agreed with her
5 recommendation that staff be allowed to make decisions in this particular
6 situation in the few instances in which this may arise in the near the future,
7 and need not require a Petition for Waiver to come before the Board. John
8 Aboud moved, with a second by Beverly Smith, that the Board **GRANT** the
9 request of the University of Iowa to recommend Denise Townsend for licensure
10 based upon the K-6 elementary principal endorsement rules that were
11 eliminated on December 17, 2003, and that if it is not the student's fault that
12 the program cannot be completed, staff has the discretion to make the decision
13 in the future. **MOTION CARRIED UNANIMOUSLY.**

14
15 Sandra A. LaRue filed a petition to waive the teaching experience requirement
16 for the administrative endorsement. She held an Iowa standard teaching
17 license with endorsements for general business and economics, which expired
18 in 2003. She has not completed three years of contracted teaching on the K-12
19 level, but she did document experiences she had with secondary level students.
20 Following significant discussion, the Board's vote rendered a decision that Ms.
21 LaRue did not provide sufficient documentation to meet the criteria for granting
22 of a waiver from the existing standard for issuance of the administrative
23 endorsement. John Aboud moved, with a second by William Haigh, that **in**
24 **PFW 05-01**, Sandra A. LaRue, the Board deny the Petition for Waiver. Roll call
25 vote: Aboud - yes; Smith - no; Seeland - yes; Robinson - no; Chen - yes;
26 Wellborn - yes; Henderson - no; Haigh - yes; and Jeffrey - no. **MOTION**
27 **CARRIED.** Board Chair Judy Jeffrey advised Executive Director Dr. George
28 Maurer to be sure to review the administrative endorsement and, in light of the
29 Board's discussion, to consider what types of experiences applicants might
30 bring in lieu of specific teaching experience in K-12 setting.

31

1 Preston High School submitted a Petition for Waiver on behalf of Joshua S.
2 Hollister, asking the Board to waive the requirement that the teacher intern is
3 only authorized to teach in grades in 7-12. Mr. Hollister is eligible for the
4 teacher intern license, and he has been offered an internship for grades 5-12.
5 He would be eligible to teach in grades 5 and 6, with the local school board's
6 approval, once he has completed the teacher intern program and obtains the
7 full Iowa teaching license. The school district submitted the waiver because
8 they cannot find a band instructor. John Aboud moved, with a second by
9 Jeffrey Henderson, that **in PFW 05-02**, Joshua S. Hollister, the Board grant
10 the Petition for Waiver. **MOTION CARRIED UNANIMOUSLY.**

11
12 Licensure Consultant Geri McMahon reviewed with the Board ISEA's renewal of
13 its application to be a licensure renewal program, which the organization calls
14 the ISEA Professional Development Academy. She mentioned that Dave
15 Wilkinson, ISEA License Renewal Coordinator, was in attendance and available
16 to answer questions. For the benefit of new members, she said that several
17 licensure renewal programs are available, mainly with the AEAs, but also with
18 school districts, either individually or in a consortium. A year ago the Board
19 had approved ISEA's application to become a licensure renewal program for
20 one year with certain conditions. The cover memo to the report summary in
21 the board packet listed said conditions and information ISEA's report contained
22 as it related to the conditions requested. Staff recommended that ISEA receive
23 approval for the renewal. Jeffrey Henderson moved, with a second by Greg
24 Robinson, that the Board approve ISEA's application to be a licensure renewal
25 program provider for five years, with the condition that a report and the
26 advisory minutes be submitted annually for review. **MOTION CARRIED**
27 **UNANIMOUSLY.**

28
29 There being no further business, Board Chair Judy Jeffrey adjourned the
30 meeting at 1:25 p.m.