

## Waiver Application for the English as a Second Language Endorsement

### Instructions:

1. **Individuals who were licensed in Iowa prior to October 1, 1988, and were allowed to teach English as a Second Language without completing the endorsement requirements must complete the endorsement requirements by July 1, 2012, in order to teach or continue to teach English as a Second Language classes. This waiver provision is provided through the Board of Educational Examiners for individuals who have been successfully teaching English as a Second Language students.**
2. **The fee for the evaluation is \$60 and the fee to add the ESL endorsement is \$50. Make the check or money order made payable to the Board of Educational Examiners for \$110. All fees are nonrefundable.**
3. **Please allow four weeks for the review of the waiver request.**
4. **All information should be sent to: Board of Educational Examiners, Grimes State Office Building, 400 E 14<sup>th</sup> Street, Des Moines, IA 50319.**

Applicant's Folder #	Social Security #	Date of Birth Month    Day    Year	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	First Name	Middle Name	Maiden Name
Address	City	State	Zip Code
Home Phone (    )	Work Phone (    )	Email Address	

### Statement of Fraud:

An application will be considered fraudulent, and may be denied, if it contains any false representation or omission of material fact, or if false records are submitted in support of the application.

I certify under penalty of perjury and pursuant to the laws of the state of Iowa the submitted information is true and correct.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date



## REQUIREMENTS for WAIVER

#	Criteria	Requirements for Waiver
1	Verification	Must submit verification of successful teaching experience in the English as a Second Language program signed by the administrator. If fewer than three years of experience, no waiver will be granted.
2	Administrator Recommendation	Must include recommendation from the administrator. If there is no recommendation from the administrator, no waiver is granted.
3	University or College Coursework	Must submit any college course work in English as a Second Language instruction by completing the check boxes on the following pages. See criteria in rubric.
4	Staff development Coursework	Must submit any staff development course by completing the check boxes on the following pages. See criteria in rubric.
5	ESL Content	A total of 9 points in ESL content requirements must be earned for the waiver to be considered.

- **If no staff development or college course work was completed in a specific requirement, you may submit artifacts verifying knowledge and skill in that area.**
- **Please complete the check boxes on the following Review Criteria pages. When you have completed your evaluation submit them to the BoEE for the rubric review. The rubric review will be done by BoEE staff.**

# Review Criteria

(Need 9 points to be considered for waiver)

## *COLLEGE COURSE WORK*

**Knowledge of ESL Pedagogy:** Course work includes each of the following:

**Methods and curriculum**

- Bilingual and ESL methods
- Literacy in native and second language
- Methods for subject matter content
- Adaptation and modification of curriculum

Assessment to include language proficiency and academic content

(5 points maximum possible)

Rubric value	Descriptor
5	4+ semester hours of college course work completed in ESL demonstrating knowledge of ESL pedagogy
3	1-3 semester hours of college course work completed in ESL demonstrating knowledge of ESL pedagogy

**Check Box for Knowledge of ESL Pedagogy**

Course Number	Course Title	Institution	Semester Hours	Year Completed
Course Number	Course Title	Institution	Semester Hours	Year Completed
Course Number	Course Title	Institution	Semester Hours	Year Completed

**NOTES:**

**Knowledge of Linguistics:** Coursework in English as a second language to include the following:

**Knowledge of Linguistics**

**Linguistics to include psycholinguistics/sociolinguistics**

**Language acquisition/proficiency**

**- Knowledge of first and second language acquisition**

**- Knowledge of first and second language proficiency**

**Language to include structure/grammar of English**

**(5 points maximum possible)**

<b>Rubric value</b>	<b>Descriptor</b>
<b>5</b>	<b>4+ semester hours of college course work completed demonstrating knowledge of linguistics</b>
<b>3</b>	<b>1-3 semester hours of college course work completed demonstrating knowledge of linguistics</b>

**Check Box for Knowledge of Linguistics**

Course Number	Course Title	Institution	Semester Hours	Year Completed
Course Number	Course Title	Institution	Semester Hours	Year Completed
Course Number	Course Title	Institution	Semester Hours	Year Completed

**NOTES:**

**Knowledge of Cultural and Linguistic Diversity: Coursework in English as a second language to include the following:**

**Knowledge of Cultural and Linguistic Diversity**

**History**

**Theory, models, research**

**Policy, legislation**

**Current issues with transient population**

**(5 points maximum possible)**

<b>Rubric value</b>	<b>Descriptor</b>
<b>5</b>	<b>4+ semester hour of college course work completed demonstrating knowledge of cultural and linguistic diversity.</b>
<b>3</b>	<b>1-3 semester hours of college course work completed demonstrating knowledge of cultural and linguistic diversity</b>

**Check Box for Knowledge of Cultural and Linguistic Diversity**

Course Number	Course Title	Institution	Semester Hours	Year Completed
Course Number	Course Title	Institution	Semester Hours	Year Completed
Course Number	Course Title	Institution	Semester Hours	Year Completed

**NOTES:**

## ***STAFF DEVELOPMENT COURSE WORK***

**Knowledge of ESL Pedagogy:** Course work includes each of the following:

**Methods and curriculum**

- Bilingual and ESL methods
- Literacy in native and second language
- Methods for subject matter content
- Adaptation and modification of curriculum

Assessment to include language proficiency and academic content

**(5 points maximum possible)**

<b>Rubric Value</b>	<b>Descriptor</b>
<b>5</b>	<b>4+ semester hours of staff development course work in ESL completed demonstrating knowledge of ESL pedagogy</b>
<b>3</b>	<b>1-3 semester hours of staff development course work in ESL completed demonstrating knowledge of ESL pedagogy</b>
<b>2-3</b>	<b>No staff development course work completed but knowledge of ESL pedagogy is evidenced through artifacts</b>

### **Check Box for Knowledge of ESL Pedagogy**

Course Number	Course Title	AEA	Semester Hours	Year Completed
Course Number	Course Title	AEA	Semester Hours	Year Completed
Course Number	Course Title	AEA	Semester Hours	Year Completed

**NOTES:**

**Knowledge of Linguistics: Coursework includes each of the following:**

**Linguistics to include psycholinguistics/sociolinguistics**

**Language acquisition/proficiency**

**- Knowledge of first and second language acquisition**

**- Knowledge of first and second language proficiency**

**Language to include structure/grammar of English**

**(5 points maximum possible)**

<b>Rubric value</b>	<b>Descriptor</b>
<b>5</b>	<b>4+ semester hours of staff development course work completed in ESL demonstrating knowledge of linguistics</b>
<b>3</b>	<b>1-3 semester hours of staff development course work in ESL demonstrating knowledge of linguistics</b>
<b>2-3</b>	<b>No course work but knowledge in linguistics evidenced through artifacts</b>

**Check Box for Knowledge of Linguistics**

Course Number	Course Title	AEA	Semester Hours	Year Completed
Course Number	Course Title	AEA	Semester Hours	Year Completed
Course Number	Course Title	AEA	Semester Hours	Year Completed

**NOTES:**

**Knowledge of Cultural and Linguistic Diversity: Coursework in English as a second language to include the following:**

- History**
- Theory, models, research**
- Policy, legislation**
- Current issues with transient populations**

**(5 points maximum possible)**

<b>Rubric value</b>	<b>Descriptor</b>
<b>5</b>	<b>4+ semester hours of staff development course work demonstrating knowledge of cultural and linguistic diversity</b>
<b>3</b>	<b>1-3 semester hours of staff development course work demonstrating knowledge of cultural and linguistic diversity</b>
<b>2-3</b>	<b>No course work but knowledge and skill of cultural and linguistic diversity evidenced through artifacts.</b>

**Check Box for Knowledge of Cultural and Linguistic Diversity**

Course Number	Course Title	AEA	Semester Hours	Year Completed
Course Number	Course Title	AEA	Semester Hours	Year Completed
Course Number	Course Title	AEA	Semester Hours	Year Completed

**NOTES:**