

If you are going to have someone represent you at the hearing, please list your legal representative's or attorney's information in the space provided below. Please note that all future correspondence from the Property Assessment Appeal Board will be sent to your designated representative or attorney and not to you personally per customary practice in a case proceeding where parties are represented.

- Legal Representative – other than an attorney (may include tax rep.; family member; or other person)
- Attorney

Name	Firm (if applicable)
Mailing Address	Phone

If you are going to have a Legal Representative appear for you at the hearing, please fill out a POWER OF ATTORNEY form. The form is available at <http://www.paab.iowa.gov/forms/index.html> or may be requested from the Secretary of the Property Assessment Appeal Board. An attorney shall file an appearance.

The following documents should be attached to this NOTICE OF APPEAL & PETITION:

One (1) Copy:

1. The postmarked envelope from the local Board of Review decision letter;
2. The local Board of Review's decision letter;
3. The Petition to local Board of Review;
4. All records, reports, and documents provided to the local Board of Review in support of the Petition to the local Board of Review.

Note: New information supporting your claim(s) may be provided at a later date.

The Property Assessment Appeal Board will send a copy of this NOTICE OF APPEAL & PETITION form to the local board and other parties. **It is your responsibility to send the copies of documents listed in items 1-4 above to the local board of review or its legal representative once you receive a docket number.** The local board will also provide you with copies of any information it submits to the Property Assessment Appeal Board.

All of the above information is correct and true to the best of my belief and knowledge.

Name: _____ Signature: _____
(Please print)

Name: _____ Signature: _____
(Please print)

Date: _____

The Property Assessment Appeal Board is an independent State Agency and hears appeals from all 99 counties and 8 cities across the State of Iowa. The Appeal Board has no affiliation with your local board of review, assessor's office, or county attorney's office.

This form must be mailed in or delivered in-person to the Secretary of the Property Assessment Appeal Board within twenty (20) days of the postmarked date of the local board of review decision.