Iowa Department of Revenue
www.state.ia.us/tax

2009 Annual Verified Summary of Payments Report (VSP)

This report can be filed electronically — eFile & Pay

online at www.state.ia.us/tax/ **or** by telephone at 1-800-514-8296

Questions about eFile & Pay?
idrefile@iowa.gov or 515-281-8453 or 1-866-503-3453

Questions about completing this report?
idr@iowa.gov or 515-281-3114 or 1-800-367-3388

eFile & Pay electronically
Good for the environment
Good for you

2009 Instructions

Employer Identification Number: Enter the correct number. If a Temporary State Identification Number was assigned to you and since then you received a Federal Employer Identification Number (FEIN) from the Internal Revenue Service, enter your FEIN.

Name and Address: Enter your name and complete address.

Original or Amended VSP: Check if you are submitting an original or amended report. If amending, please attach an explanation of changes.

Line 1. Enter the combined total of Iowa withholding on W-2s and 1099s.

Line 2. Enter the total amount of payments made for New Jobs Credit, Supplemental Jobs Credit, Accelerated Career Education Credit, and Targeted Jobs Tax Credit.

Line 3. Enter the amount of tax withheld and remitted for calendar year 2009. Enter tax only; do not include any penalty or interest.

Line 4. Total Amount Withheld: Add the amounts on lines 2 and 3. If lines 1 and 4 are not equal, attach an explanation of the difference. To adjust for an underpayment or overpayment, you must file an Amended Withholding Quarterly Return, which may be done through eFile & Pay.

Do not mail any payment with the VSP.

Signature. The withholding agent who performs, delegates, or controls the payment of wages must sign and date the form.

Mailing Address: Iowa Department of Revenue, P.O. Box 10470, Des Moines IA 50306-0470

DO NOT SEND W-2s AND 1099s TO IOWA

Employers should not send copies of W-2s or 1099s with the VSP. Iowa receives this information from the Internal Revenue Service.

Employers are still required to keep copies of the W-2s and 1099s for four years from the end of the year for which the forms apply.

Annual Withholding Agent VSP Report 2009

☐ Original VSP
☐ Amended VSP

▲ Employer ID No.

▲ Calendar Year 2009

Due Date 03-01-2010

Name and Address:

1. Total Iowa Withholding on W-2s/1099s	▲ 00
2. Credits	00
3. Withholding Payments Made for filing year above	00
4. Total of lines 2 and 3 (Should equal line 1)	00

Do not send a payment with this form.

I declare that this report is correct and complete.
Signature of Withholding Agent: _____ Date: _____
Daytime Phone No.: _____

44-007 (08/04/09)