



# Registration for Substitute Forms Approval

## Who needs to complete this registration form:

This agreement must be completed by anyone who developing substitute copies of official Iowa tax forms as stated in the Iowa Administrative Code 701.8.3, "Substitution of Official Forms." **If more than one person is responsible for tax forms, each person must complete a registration form. Persons must register annually.**

## Your company agrees to:

1. Request approval of substitute forms based on final published version.
2. Use only final approved versions of official Iowa form.
3. Distribute only final approved versions to public.
4. Use as master copies only those official Iowa tax forms found on the Department's Web site.
5. Submit selected forms for approval. Forms with scan lines are required to have a hard copy. Others may be faxed or e-mailed.
6. Correct any errors when notified by Technology and Information Management Division (TIM) and notify customers or clients of corrections.
7. Allow the Iowa Department of Revenue to include the name of your company in various public information material designed to inform tax practitioners and the public about vendors who have agreed, complied, or failed to comply with the Department's policies, procedures, guidelines and specifications regarding substitute Iowa tax forms
8. Include a 3-digit alpha code that signifies your company on all Iowa forms.

## Where do I send the completed registration form?

TIM Division, Iowa Department of Revenue  
Hoover Building, 4<sup>th</sup> Floor  
1305 E Walnut  
Des Moines IA 50319-0106  
**Fax:** 515-242-6040

## Where do I send the completed forms for approval?

Substitute Forms Approval  
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Hoover Building, 4<sup>th</sup> Floor  
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## Where can I find information on final versions of forms?

The Department's Web site: [www.state.ia.us/tax](http://www.state.ia.us/tax)

Forms are in varying degrees of development. It is the user's responsibility to recognize forms may change substantially. Some forms can be found on the public site or on the secured site.

## Information needed to Register for Substitute Forms:

Name of the company	Name of person to contact about forms (please print)	
Street address	Signature of contact person	Date
City, state, ZIP code	Three-digit Company Identification Code	
Telephone number	FOR OFFICE USE ONLY	
Fax number	Company identification code:	
E-mail address	Company password to Web site:	

**Iowa Substitute Forms Check List**  
**Check all forms for which you will be personally responsible.**  
**Forms available for development are subject to change.**

**FORMS COMMON TO MULTIPLE TAXES**

- ALL FORMS LISTED BELOW**
- 41 005 ... IA4136 Computation of Motor Fuel Tax Credit
- 41 105 ... IA 4562A Depreciation Adjustment Schedule
- 41 106 ... IA 4562B Depreciation Accumulated Adjustment Schedule
- 41 148 ... IA 148 Tax Credits Schedule
- 41 151 ... IA 137 Ethanol Promotion Tax Credit
- 42 034 ... IA 3468 Investment Tax Credit

**INCOME TAX: INDIVIDUAL**

- ALL FORMS LISTED BELOW**
- 41 011 ... IA 8453 Declaration for Electronic Filing
- 41 019 ... IA 8453-OL
- 41 080 ... IA 1040A Return only - Short Form
- 41 137 ... IA 1040V Tax Payment Voucher
- 41 001 ... IA 1040 Return only - Long Form
- 41 004 ... IA Schedules A/B
- 41 130 ... IA 130 Out-of-State Tax Credit
- 41 126 ... IA 126 Nonresident/Part-Year Form w/instr.
- 41 006 ... 1040C Composite Return
- 41 127 ... IA 2440 Disability Income Exclusion
- 41 122 ... IA 1040X
- 41 151 ... IA 137 Ethanol Promotion Credit
- 45 002 ... IA 1040ES Estimated Tax Coupons Only

**INCOME TAX: CORPORATION**

- ALL FORMS LISTED BELOW**
- 42 030 ... IA 1120A Tax Return - Short Form w/instr.
- 42 019 ... Tax Payment Voucher
- 42 001 ... IA 1120 Tax Return only - Long Form
- 42 024 ... IA 1120X
- 42 026 ... IA 1139-NOL
- 42 028 ... IA 1139-CAP
- 42 004 ... IA 1120S Return only
- 45 004 ... IA 1120ES Estimated Tax

**INCOME TAX: PARTNERSHIP**

- ALL FORMS LISTED BELOW**
- 41 016 ... IA 1065/Schedule K-1 Return only

**FRANCHISE TAX - FINANCIAL INSTITUTIONS**

- ALL FORMS LISTED BELOW**
- 43 001 ... IA 1120F Return only
- 43 009 ... Tax Payment Voucher
- 43 006 ... Estimated Tax Vouchers

**WITHHOLDING TAX**

- ALL FORMS LISTED BELOW**
- 44 019 ... IA W4
- 44 020 ... IA W4-P Withholding for Pension or Annuity
- 44 016 ... Illinois Resident-Nonresidency Exemption
- 44 105 ... Withholding Payment Voucher

**SALES/USE TAX**

- ALL FORMS LISTED BELOW**
- 32 022 ... Annual Sales & Retailer's Use Return
- 32 024 ... Annual Consumer's Use Return
- 32 026 ... Payment Voucher
- 35 002 ... Construction Contractor's Statement
- 35 003 ... Construction Contract Claim for Refund
- 31 014 ... Exemption Certificate
- 31 113 ... Exemption Certificate for Energy Used in Processing and Agriculture

**INHERITANCE TAX**

- ALL FORMS LISTED BELOW**
- 60 008 ... IA 706 Return only
- 60 014 ... Consent and Waiver of Lien
- 60 027 ... Application for Extension of Time to File
- 60 061 ... Tax Rate Schedule
- 60 038 ... Election and Application for Deferral
- 60 047 ... Application for Release of Inheritance Tax Lien

**FIDUCIARY TAX**

- ALL FORMS LISTED BELOW**
- 63 001 ... IA 1041 Return only
- 63 007 ... Income Tax Payment Voucher

**PROPERTY TAX**

- ALL FORMS LISTED BELOW**
- 54 130 ... Rent Reimbursement Claim form only
- 54 001 ... Property Tax Credit Claim form only
- 54 014 ... Mobile Home Owner Application w/instructions
- 54 036 ... Special Assessment Credit Claim w/instructions

**FUEL TAX**

- ALL FORMS LISTED BELOW**
- 80 001 ... License Application
- 80 005 ... Refund Application
- 84 025 ... LPG Exemption Certificate
- 87 002 ... Environmental Protection Charge Qtrly. Return

**OTHER**

- ALL FORMS LISTED BELOW**
- 14 101 ... Power of Attorney
- 22 009 ... IA 843 Claim for Refund
- 45 504 ... Request for Copy of Tax Return
- 78 005 ... Iowa Business Tax Registration
- 92 033 ... Change, Correction, Cancellation of Tax Permit
- 92 116 ... Application for EFT by ACH Credit