



# Registration for Substitute Forms and Barcode Approval

## Who needs to complete this registration form:

This agreement must be completed by anyone developing substitute copies of official Iowa tax forms as stated in the Iowa Administrative Code 701.8.3, "Substitution of Official Forms." **If more than one person is responsible for tax forms, each person must complete a registration form annually.**

## Your company agrees to:

1. Request approval of substitute forms based on final published versions.
2. Use only final approved versions of official Iowa forms.
3. Distribute only final approved versions to public.
4. Use as master copies only those official Iowa tax forms found on the Department's Web site.
5. Submit selected forms for approval. Forms with scan lines are required to be submitted by hard copy. Others may be e-mailed. If sending zip files by e-mail, include a list of the forms in the e-mail message.
6. Correct any errors when notified by Technology and Information Management Division (TIM) and notify customers or clients of corrections.
7. Allow the Iowa Department of Revenue to include the name of your company in various public information material designed to inform tax practitioners and the public about vendors who have agreed, complied, or failed to comply with the Department's policies, procedures, guidelines and specifications regarding substitute Iowa tax forms.
8. Include a 3-digit alpha code that signifies your company on all Iowa forms. Barcodes will also require the 4-digit NACTP vendor code.

## Where do I send the completed registration form(s) and forms for approval?

- E-mail to [IDRSubForms@iowa.gov](mailto:IDRSubForms@iowa.gov)
- Mail to: TIM Division, Iowa Department of Revenue  
Hoover Building, 4<sup>th</sup> Floor  
1305 E Walnut St  
Des Moines IA 50319-0106
- Fax to 515-242-6040

## Where can I find information on final versions of forms?

Forms are in varying degrees of development. It is the user's responsibility to recognize forms may change substantially. Forms can be found on the public site or on the secured site.

The Department's Web site: [www.iowa.gov/tax](http://www.iowa.gov/tax)

**Questions?** Send to [IDRSubForms@iowa.gov](mailto:IDRSubForms@iowa.gov)

## Information needed to Register for Substitute Forms:

|                       |  |      |
|-----------------------|--|------|
| Company Name          | Company Identification Code (3 and/or 4-digit) |      |
| Street Address        | E-mail Address                                 |      |
| City, State, ZIP Code | Name of Contact Person (please print)          |      |
| Telephone Number      | Contact Signature                              | Date |
| Fax Number            | FOR OFFICE USE ONLY                            |      |

# Iowa Substitute Forms Check List

Check all forms for which you will be personally responsible.

Forms available for development are subject to change.

## FORMS COMMON TO MULTIPLE TAXES

SUPPORT 1D BARCODE?  Yes  No

ALL FORMS LISTED BELOW

- 41 005 ... IA4136 Computation of Motor Fuel Tax Credit
- 41 009... IA 8801 Credit for Prior Year Minimum Tax
- 41 105...IA 4562A Depreciation Adjustment Schedule
- 41 106...IA 4562B Depreciation Accumulated Adjustment Schedule
- 41 124 ... IA 128S Simplified Research Activities Credit
- 41 128 ... IA 128 Research Activities Credit
- 41 131 ... IA 6251 Minimum Tax Computation
- 41 135 ... IA 6251B Balance Sheet
- 41 148 ... IA 148 Tax Credits Schedule
- 41 149 ... IA 8864 Biodiesel Blended Fuel Tax Credit
- 41 150 ... IA 135 E85 Gasoline Promotion Tax Credit
- 41 151 ... IA 137 Ethanol Promotion Tax Credit
- 41 152 ... IA 138 E15 Plus Gasoline Promotion Tax Credit

## INCOME TAX: INDIVIDUAL

SUPPORT BARCODE?  1D  2D  Neither

ALL FORMS LISTED BELOW

- 41 001 ... IA 1040 Return only - Long Form
- 41 004 ... IA Schedules A/B
- 41 006 ... 1040C Composite Return
- 41 122 ... IA 1040X
- 41 126 ... IA 126 Nonresident/Part-Year Form w/instr.
- 41 127 ... IA 2440 Disability Income Exclusion
- 41 130 ... IA 130 Out-of-State Tax Credit
- 41 134 ... IA 134 S Corp Appointment Credit
- 41 137 ... IA 1040V Tax Payment Voucher\*
- 45 007 ... IA 2210 Underpayment of estimated tax
- 45 008 ... IA 2210F Underpayment of estimated tax Farm/Fishers
- 45 012 ... IA 2210S Short Method Underpayment of estimated tax
- 45 011 ... IA 2210AI Annualized Income Installment Method
- 45 002 ... IA 1040ES Estimated Tax Coupons Only\*

\* These Individual Income Tax forms will not have barcodes

## INCOME TAX: CORPORATION

ALL FORMS LISTED BELOW

- 42 001 ... IA 1120 Tax Return only - Long Form
- 42 004 ...IA 1120S Return/K-1
- 42 019 ... Tax Payment Voucher
- 42 024 ... IA 1120X
- 45 004 ... IA 1120ES Estimated Tax

## INCOME TAX: PARTNERSHIP

- 41 016 ... IA 1065 Return/K-1

## FRANCHISE TAX - FINANCIAL INSTITUTIONS

ALL FORMS LISTED BELOW

- 43 001 ... IA 1120F Return only
- 43 009 ... Tax Payment Voucher
- 43 006 ... Estimated Tax Vouchers

## WITHHOLDING TAX

ALL FORMS LISTED BELOW

- 44 019 ... IA W4
- 44 020 ... IA W4-P Withholding for Pension or Annuity
- 44 016 ... Illinois Resident-Nonresidency Exemption
- 44 105 ... Withholding Payment Voucher

## SALES/USE TAX

ALL FORMS LISTED BELOW

- 32 022 ... Annual Sales & Retailer's Use Return
- 32 024 ... Annual Consumer's Use Return
- 32 026 ... Payment Voucher
- 35 002 ... Construction Contractor's Statement
- 35 003 ... Construction Contract Claim for Refund
- 31 014 ... Exemption Certificate
- 31 113 ... Exemption Certificate for Energy Used in Processing and Agriculture

## INHERITANCE TAX

ALL FORMS LISTED BELOW

- 60 008 ... IA 706 Return only
- 60 014 ... Consent and Waiver of Lien
- 60 027 ... Application for Extension of Time to File
- 60 061 ... Tax Rate Schedule
- 60 038 ... Election and Application for Deferral
- 60 047 ... Application for Release of Inheritance Tax Lien

## FIDUCIARY TAX

ALL FORMS LISTED BELOW

- 63 001 ... IA 1041 Return only
- 63 003 ... IA 1041 Schedule C
- 63 007 ... Income Tax Payment Voucher

## PROPERTY TAX

ALL FORMS LISTED BELOW

- 54 130 ... Rent Reimbursement Claim form only
- 54 001 ... Property Tax Credit Claim form only
- 54 014 ... Mobile Home Owner Application w/instructions
- 54 036 ... Special Assessment Credit Claim w/instructions

## FUEL TAX

ALL FORMS LISTED BELOW

- 80 001 ... License Application
- 80 005 ... Refund Application
- 84 025 ... LPG Exemption Certificate
- 87 002 ... Environmental Protection Charge Qtrly. Return

## OTHER

ALL FORMS LISTED BELOW

- 14 101 ... Power of Attorney
- 22 009 ... IA 843 Claim for Refund
- 45 504 ... Request for Copy of Tax Return
- 78 005 ... Iowa Business Tax Registration
- 92 033 ... Change, Correction, Cancellation of Tax Permit
- 92 116 ... Application for EFT by ACH Credit